

Executive Committee and Board of Directors

Executive Committee:

President:

Jagannath Ghimire, P.E. (TX)

Vice President:

Upendra L. Karna, D.Eng.P.E. (NJ)

General Secretary:

Thakur Dhakal, P.E. (VA)

Joint Secretary:

Surya Thapa, P.E. (OH)

Information Secretary:

Sanjaya Gajurel, Ph.D. (OH)

Treasurer:

Bibhuti Baral (PA)

Immediate Past President:

Rajendra K. Shrestha, Ph.D. (TX)

Members-at-Large:

Rajendra Bhattarai, P.E., BCEE (TX)

Kanhaiya Kayastha, S.E. F.ASCE. (CA)

Surya (Sal) Lamsal, P.E. (NY)

Ramesh B. Malla, Ph.D. F.ASCE (CT)

Deependra Pokharel (VA)

Board of Directors:

Jagannath Ghimire, P.E. (TX), Chair

Sunita Amatya, P.E. (MD)

Ananta R. Baidya, P.E. (CA)

Bibhuti Baral (PA)

Biswa N. Baral (NJ)

Mohan Bastakoti, P.E. (VA)

Rajendra Bhattarai, P.E., BCEE (TX)

Purna P. Dahal, P.E. (PA)

Thakur Dhakal, P.E. (VA)

Pradeep C. Gajurel (NJ)

Sanjay Gajurel, Ph.D. (OH)

Samana Ghimire (CA)

Yogendra B. Jonchhe (NY)

Deb Jaisi, Ph.D. (DE)

Pujan Joshi (CT)

Upendra L. Karna, D.Eng. P.E. (NJ)

Kanhaiya L. Kayastha, P.E. S.E. (CA)

Surya Lamsal, P.E. (NY)

Prakash B. Malla, Ph.D. (GA)

Ramesh B. Malla, Ph.D. F.ASCE (CT)

Anada Paudel, Ph.D. (CO)

Bishnu Phuyal, Ph. D. (IL)

Deependra Pokharel (VA)

Ram Poudel (MA)

Manish Shakya (NC)

Shyam Sharma, Ph.D., P.E. (OR)

Rajendra K. Shrestha, Ph.D. (TX)

Rajendra Tamrakar, P.E. (TX)

Surya Thapa, P.E. (OH)

Govinda Upadhyay, P.E. (TX)

American Society of Nepalese Engineers (ASNEng) - a non-profit organization with IRS 501(c)(3) tax exempt status – aims at providing a platform for Nepalese, and their friends, in engineering and closely related scientific and technical areas to come together, exchange ideas, and support each other for their and the larger society's common good. The Society also strives at promoting engineering and technological advancement in Nepal.

Teleconference Meeting of Board of Directors (BOD) and Standing Committees

Sunday, March 25, 2018

9:00 PM – 10:30 PM (EST, U.S.A.)

Dial in Tel# (563) 999-2090

Access Code (meeting ID): 488737#

Meeting Minutes

Attendance: R. Shrestha, U. Karna, S. Lamsal, J. Ghimire, K. Kayastha, Y. Jonchhe, S. Sharma, B. Baral, T. Dhakal, R. Bhattarai, S. Gajurel, P. Malla, P. Dahal, D. Pokharel, R. Malla, A. Baidya, B. Baral

Absent by notice: Raj Bhattarai, S. Thapa,

1. Meeting was called to order by J. Ghimire, President at 9:05 pm (EST)
 2. All meeting attendees self-introduced.
 3. Approval of meeting minutes from Dec 17, 2017: T. Dhakal moved to approve the minutes of the executive committee meeting from December 17, 2017, R. Shrestha seconded. The minutes were approved with minor corrections. T. Dhakal will coordinate with IT team to publish it online.
 4. Updates on Society's Activities: J. Ghimire (discussion)
- J. Ghimire updated about the following Society activities:
- General Chair and Technical Chair for Society's 2018 Annual Conference: Dr. Upendra Karna has been nominated as the General Chair and Mr. Thakur Dhakal has been nominated as the Technical Chair. Dr. Rabin Bhattarai will serve at the Technical Co-Chair for 2018 Annual Conference.
 - The Date and Venue for the 2018 Annual Conference has been decided as following: **July 21-22, 2018 (Saturday and Sunday) at Denver Tech Center, 8301 E. Prentice Avenue, Greenwood Village, CO 80111.**
 - The Society has sent out the nomination list to BOD for Election Committee to run Society's 2018 Election. We will decide it on today's meeting.
 - The Society sent \$4,500 to HIMAWANTI to support earthquake affected children in Sindhupalchowk, Nepal
 - The Society sent \$2,000 to Bahira Tatha Susta Shrawan Aawasiya Aadharbhut Bidyalaya", Basatpur-4, Rautahat, Nepal
 - Steering Committee, Technical Committee, and Local Committee formation for 11th Annual Conference is in progress. Will finalize within few weeks.
 - Sponsorship Letter for Conference is in progress.
 - Decision on Merit Awards and Fellow Student Research Grant is in progress
 - Frequent communications been established with Local Organizing Committee for 2018 Annual Conference.

5. Updates from 10th Annual Conference and action items-Book of Abstract-R.Malla/R.Bhattarai (discussion)

The book of abstract is in close to final form now, and it will be published by Friday, March 30, 2018

6. Formation of Election Committee (Action)

R. Shrestha moved to approve the following members for Election and Nomination Committee to run 2018 election of the Society:

Ambika P. Adhikari, Dr. Des., AICP (AZ) - Chair

Mohan Bastakoti, P.E. (VA) - member

Ajaya Dhakal (TX) - member

Kaushal Jha, Ph.D., P.E. (TX) - member

Upendra Poudel, Ph.D., P.E (VA) - member

All the members listed above are active members of the Society

Y. Jonchhe seconded the motion and the motion was approved unanimously.

7. Fellow Membership Applications - D. Pokharel (Action)

Total fellow membership application received -5

Two of the applicants intended to process the application as senior member and the applications were processed and approved.

1. Subash Paudel, P.E. (Senior Life Member)

2. Kaushal Jha, Ph.D.

The committee is still waiting to get references and documents from following applicants

1. Rajendra Subedi

2. Nawaraj Panta, P.E.

3. Sagar Khadka

The approval or denial recommendation will be presented in the next meeting.

8. 11th Annual Conference Planning: U. Karna/T.Dhakal/A.Paudel (discussion)

U. Karna: Venue and date finalized, steering committee formation is under process, sponsor letters are being drafted, and discussions are being made among lead organizers.

T. Dhakal/R. Bhattarai: Call for abstract is being drafted. It will be shared with executive committee and lead organizers after it is finalized and will be sent out.

A Paudel: Local meetings are being organized, found few sponsors. Local committee is working on logistics.

9. Financial (discussion)

a. Status Report- B. Baral, Treasurer

Summary

Available balance (as of 3/25/2018):

\$24,956.32

Major expenses: \$4500 - Earthquake funds to Himawanti

\$2000 - Flood donation transferred to Deaf/Dumb School, Nepal

- b. Update on [Raspberry Pi enabled Telemedicine Project](#) \$1500 -S. Gajurel
 - Demonstrated the working prototype in-front of [ASK Foundation, Nepal](#).
 - Civil Hospital, Nepal showed interest and the [durable health care model](#) was presented. The complete scope will be finalized soon.
- c. Update on Earthquake Support (HIMAWANTI) -T. Dhakal
We obtained necessary documents and released \$4,500 in two phases.
- d. Update on Flood Victim Support (Deaf school) -U. Karna
\$2,000 was released on 3/22/2018

10. Membership

- a. Status Update- S. Thapa (discussion)
- b. Membership Expiriety Date -T. Dhakal, (Action)
We have several inquiry and questions about the expiriety date of the membership, particularly who applied during the end of the year, since the membership was valid only for a couple of months after the application. In some cases, who applied during the end of december, the membership expires even before we process the application. Since the system assigns membership expiration date at the time of application, we have no control on that. After discussion with executive team, we need to follow the following policy:
Anyone who joins Society after the month of June will have his/her expiration date set to next (following) year December 31.
T. Dhakal moved the policy be adopted for convenience of the society members, U. Karna seconded the motion, The motion was approved. T. Dhakal will coordinate with IT/Web committee to make necessary adjustment.

11. Financial Management Policy and Procedures (U. Karna, discussion/action)

U. Karna will present the document in next

12. Local Chapter activities (discussion):

- GWDC chapter (D. Neupane/M. Maharjan
Nepali New Year, April 14
- Houston Chapter (S.Poudel/P. Gautam
- Other potential chapters
Arizona is preparing for that.

13. Various Committee leaderships (Chair/Vice Chair) Reports:

- *Award, Grants & Scholarships Committee: Chair/V.C. – S. Sharma/M. Bastakoti*

We have got applications from two Universities, TU and Pokhara University, KU had examination until March 22nd, T.Dhakal will follow up. M. Bastakoti will update the spreadsheet and forward in email.

GSRF: Three applications are received. Two additional reviewers R. Malla and Y. Jonchhe will work with S. Sharma. The review will take 3-4 weeks.

- *Bylaws Amend.& Membership Standard Comm.: Chair – L. Shrestha,*

None

- *Liaison Committee: Chair/V.C. – K. Acharya/B. Adhikari*

None

- *Membership Review committee: Chair/V.C. –D. Pokharel/I.B. Poudel,*

Updated above

- *Nepal Liaison Committee: Chair/V.C. –Ananta R. Baidya, P.E./Y. Jonchhe*

A Baidya and Y. Jonchhe recently visited Nepal and worked on communicating with universities about the scholarships, attended events and performed outreach activities to expand the recognition of ASNEng

- *Newsletter/Publication Committee: Chair/V.C. –R. Bhattarai./P. Dahal*

ASNEng Newsletter vol 9 has been published online in February 2018. We would like to thank you for all for your review, comment and feedback on our recent publication. We had a target to publish our newsletter every six month and then quarterly in the beginning of our tenure but so far this did not happen. We are planning to publish our next newsletter vol 10 in around June/July, 2018. We hereby call everyone to provide your news/article/accomplishment to include them in our upcoming publication.

- *Nomination/Election Committee: Chair- L. Shrestha, update of Election activities.*

BOD formed a new committee under agenda item 6.

- *Student Committee Chair/V.C.: I. Sharma/S. Karki*

None

- *Technical Committee: Chair/V.C. –R. Malla/K. Kayastha*

Book of abstract is being published in a week. The committee can help 11th conference technical committee

- *Website/Database Committee: Chair/V.C. – P. Joshi/U. Sedai*

Conference update will be provided when available.

14. Old business:

Please mark your calendar and make plan to attend the 11th Annual Conference

15. New Business:

Renewal rate is too low. We should focus on retaining membership, attracting new members, and focusing member benefits. To come up with a program on how to promote organization

Surya Narayan Shrestha now is promoted to executive director. Send a congratulation letter to him.

25% discount to become life member effective April 1st until July 31st, 2018. A Baidya moved T. Dhakal seconded, the motion was approved.

16. Next Meeting: June 17, 2018 (tentative) Time will be decided later.

Meeting adjourned at 10:43 pm
Minutes prepared by T. Dhakal

Meeting minutes prepared by:
Thakur Dhakal, P.E.
General Secretary, American Society of Nepalese Engineers (ASNEngr)
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