

### Executive Committee and Board of Directors

#### Executive Committee:

##### **President:**

Jagannath Ghimire, P.E. (TX)

##### **Vice President:**

Upendra L. Karna, D.Eng.P.E. (NJ)

##### **General Secretary:**

Thakur Dhakal, P.E. (VA)

##### **Joint Secretary:**

Surya Thapa, P.E. (OH)

##### **Information Secretary:**

Sanjaya Gajurel, Ph.D. (OH)

##### **Treasurer:**

Bibhuti Baral (PA)

##### **Immediate Past President:**

Rajendra K. Shrestha, Ph.D. (TX)

##### **Members-at-Large:**

Rajendra Bhattarai, P.E., BCEE (TX)

Kanhaiya Kayastha, S.E. F.ASCE. (CA)

Surya (Sal) Lamsal, P.E. (NY)

Ramesh B. Malla, Ph.D. F.ASCE (CT)

Deependra Pokharel (VA)

##### **Board of Directors:**

Jagannath Ghimire, P.E. (TX), Chair

Sunita Amatya, P.E. (MD)

Ananta R. Baidya, P.E. (CA)

Bibhuti Baral (PA)

Biswa N. Baral (NJ)

Mohan Bastakoti, P.E. (VA)

Rajendra Bhattarai, P.E., BCEE (TX)

Purna P. Dahal, P.E. (PA)

Thakur Dhakal, P.E. (VA)

Pradeep C. Gajurel (NJ)

Sanjay Gajurel, Ph.D. (OH)

Samana Ghimire (CA)

Yogendra B. Jonchhe (NY)

Deb Jaisi, Ph.D. (DE)

Pujan Joshi (CT)

Upendra L. Karna, D.Eng, P.E. (NJ)

Kanhaiya L. Kayastha, P.E. S.E. (CA)

Surya Lamsal, P.E. (NY)

Prakash B. Malla, Ph.D. (GA)

Ramesh B. Malla, Ph.D. F.ASCE (CT)

Anada Paudel, Ph.D. (CO)

Bishnu Phuyal, Ph. D. (IL)

Deependra Pokharel (VA)

Ram Poudel (MA)

Manish Shakya (NC)

Shyam Sharma, Ph.D., P.E. (OR)

Rajendra K. Shrestha, Ph.D. (TX)

Rajendra Tamrakar, P.E. (TX)

Surya Thapa, P.E. (OH)

Govinda Upadhyay, P.E. (TX)

**American Society of Nepalese Engineers (ASNEng)** - a non-profit organization with IRS 501(c)(3) tax exempt status - aims at providing a platform for Nepalese, and their friends, in engineering and closely related scientific and technical areas to come together, exchange ideas, and support each other for their and the larger society's common good. The Society also strives at promoting engineering and technological advancement in Nepal.

### Teleconference Meeting of Board of Directors (BOD) and Standing Committees

**Sunday, December 17, 2017**

**9:00 PM – 10:30 PM (EST, U.S.A.)**

**Dial in Tel# (563) 999-2090**

**Access Code (meeting ID): 488737#**

**Meeting Minutes**

Attendees: J. Ghimire, R. Shrestha, K Kayastha, R. Malla, B. Baral, P. Dahal, R. Bhattarai, T. Dhakal, S. Amatya, A. Paudel, S. Lamsal, S. Sharma, R. Shrestha (HOU Chapter)

Absent by Notice: U. Karna, S. Thapa, D. Jaisi, P. Joshi, M. Bastakoti, S. Gajurel, Y. Jonchhe, P. Malla, S. Ghimire,

1. Meeting Called to Order by J. Ghimire, President at 9:05
2. All meeting attendees self-introduced
3. Approval of meeting minutes from July 23, 2017: T Dhakal moved the meeting minutes for approval, A Paudel seconded the motion. The meeting minutes were approved with minor correction. T. Dhakal will post the approved minutes of meeting on Society's website.
4. Updates on Society's Activities: J. Ghimire
  - Advisory Council consisting of 7 members formed
  - Merit Awards amount increased to \$400 from \$200 thru ExComm meeting on Dec 3, 2017
  - Notice regarding Merit Awards for Students has been sent to different universities in Nepal
  - Notice regarding Graduate Student Research Fellowship has been sent to different universities in Nepal
  - HOU ASNEng Chapter has elected Executive Committee under leadership of Mr. Subash Poudel, P.E. effective January 1, 2018
5. Updates from 10<sup>th</sup> Annual Conference and action items
  - Book of Abstracts-R. Malla/R. Bhattarai  
Has been drafted and is under review. Will be ready to be published by the beginning of next month.
  - Conference Finance- B. Baral  
2017 Annual Conference:  
Total Income = \$14,017.00  
Total Expenses = \$12,782.26  
Net Income = \$1234.74
6. 11<sup>th</sup> Annual Conference Planning: Venue Selection-J Ghimire  
Denver, Colorado is our first preference. Austin, TX is the second preference, Dallas, TX third and Phoenix, AZ is the fourth preference.  
Currently, Purna Kharel and Ananda Paudel exploring whether we can hold a conference in Denver or not. There may be very low attendance from locals in Denver.

A Paudel updated about the probability of holding conference in Colorado. He indicated that the attendance in local area would be low and the conference would depend on the attendance from outside. However, conference can be held.

7. Financial Status Report- B. Baral, Treasurer

Will provide the Financial Report of 2017 at the end of December 2017.

8. General Chair and Technical Chair Selection Guidelines- S. Gajurel

The guideline will be presented in next meeting. For 11th conference this guideline will not be ready for use.

9. Membership Status Report- S. Thapa

Membership Type	Total	2016 to Now
Life Members	21	
Fellow	13	
Senior	44	
Member	186	
Student	117	
<b>Total</b>	<b>381</b>	<b>52</b>

Pending applications: One new application just received. We will process within a couple of days. A fellow membership is under review.

Membership review committee will prepare an Application approval Process document and forward Executive Committee

10. Local Chapter activities:

- GWDC chapter-D. Neupane  
None
- Houston Chapter-R. Shrestha: HOU ASNEngr held election/nomination on December 2, 2017 in Houston, TX to elect a new body. The new Executive Committee of the HOU ASNEngr chapter has been formed under the leadership of Mr. Subash Poudel, P.E. effective January 1, 2017.
- Other potential local chapters: New York/New Jersey (T Dhakal), Phoenix (J. Ghimire),

11. Various Committee leaderships (Chair/Vice Chair) Reports:

- *Award, Grants & Scholarships Committee: Chair/V.C. – S. Sharma/M. Bastakoti: Criteria for scholarship selection to be reviewed, and modified.*

Merit Awards amount increased to \$400 from \$200 thru ExComm meeting on Dec 3, 2017

Notice regarding Merit Awards for Students has been sent to different universities in Nepal

Notice regarding Graduate Student Research Fellowship has been sent to different universities in Nepal

- *Bylaws Amend.& Membership Standard Comm.: Chair – L. Shrestha, J.Ghimire* has sent an email to L. Shrestha requesting him to work on ByLaws Amendments. Recently received some recommendations for amendments from Dr. Shrestha.
- *Liaison Committee: Chair/V.C. – K. Acharya/B. Adhikari*  
None
- *Membership Review committee: Chair/V.C. –D. Pokharel/I.B. Poudel,*  
We have got complaints from the members that the validity of membership does not last one year from the date that of the application. Discuss with membership review committee and IT team to solve this problem.
- *Nepal Liaison Committee: Chair/V.C. –Ananta R. Baidya, P.E./Y. Jonchhe*  
None
- *Newsletter/Publication Committee: Chair/V.C. –R. Bhattarai./P. Dahal*  
Draft is ready, by the end of the next week the draft will be distributed for review.
- *Nomination/Election Committee: Chair- Need to assign chair for 2018 election.*  
Anybody interested to serve are encouraged to let the president know. J Ghimire will nominate.
- *Student Committee Chair/V.C.: I. Sharma/S. Karki*  
None
- *Technical Committee: Chair/V.C. –R. Malla/K. Kayastha*  
Work with NEC on second stage of licensing and get involved in the licensing process in Nepal. J. Ghimire will communicate with NEC
- *Website/Database Committee: Chair/V.C. – P. Joshi/U. Sedai*

#### 12. Old business:

Financial management policies and procedure:

U Karna is working on it and will present in next BOD meeting

Earthquake Fund Allocation: Will decide after we get proposals

SOPHEN Updates: T Dhakal discussed with

#### 13. New Business:

Selection of Technical Chair and General Chair

Selection of election committee chair.

#### 14. Next Meeting: March 4, 2018 (tentative)

Meeting was adjourned at 10:03 pm

Meeting minutes prepared by:

Thakur Dhakal, P.E.

General Secretary, American Society of Nepalese Engineers (ASNEngr)

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