

**Executive Committee and Board of Directors****Executive Committee:****President:***Jagannath Ghimire, P.E. (TX)***Vice President:***Upendra L. Karna, D.Eng.P.E. (NJ)***General Secretary:***Thakur Dhakal, P.E. (VA)***Joint Secretary:***Surya Thapa, P.E. (OH)***Information Secretary:***Sanjaya Gajurel, Ph.D. (OH)***Treasurer:***Bibhuti Baral (PA)***Immediate Past President:***Rajendra K. Shrestha, Ph.D. (TX)***Members-at-Large:***Rajendra Bhattarai, P.E., BCEE (TX)**Kanhaiya Kayastha, S.E. F.ASCE. (CA)**Surya (Sal) Lamsal, P.E. (NY)**Ramesh B. Malla, Ph.D. F.ASCE (CT)**Deependra Pokharel (VA)***Board of Directors:***Jagannath Ghimire, P.E. (TX), Chair**Sunita Amatya, P.E. (MD)**Ananta R. Baidya, P.E. (CA)**Bibhuti Baral (PA)**Biswa N. Baral (NJ)**Mohan Bastakoti, P.E. (VA)**Rajendra Bhattarai, P.E., BCEE (TX)**Purna P. Dahal, P.E. (PA)**Thakur Dhakal, P.E. (VA)**Pradeep C. Gajurel (NJ)**Sanjay Gajurel, Ph.D. (OH)**Samana Ghimire (CA)**Yogendra B. Jonchhe (NY)**Deb Jaisi, Ph.D. (DE)**Pujan Joshi (CT)**Upendra L. Karna, D.Eng. P.E. (NJ)**Kanhaiya L. Kayastha, P.E. S.E. (CA)**Surya Lamsal, P.E. (NY)**Prakash B. Malla, Ph.D. (GA)**Ramesh B. Malla, Ph.D. F.ASCE (CT)**Anada Paudel, Ph.D. (CO)**Bishnu Phuyal, Ph. D. (IL)**Deependra Pokharel (VA)**Ram Poudel (MA)**Manish Shakya (NC)**Shyam Sharma, Ph.D., P.E. (OR)**Rajendra K. Shrestha, Ph.D. (TX)**Rajendra Tamrakar, P.E. (TX)**Surya Thapa, P.E. (OH)**Govinda Upadhyay, P.E. (TX)***Teleconference Meeting of Board of Directors (BOD) and Standing Committees****Sunday, January 22, 2016****9:00 PM – 10:00 PM (EST, U.S.A.)****Dial in Tel# (563) 999-2090****Access Code (meeting ID): 488737#****Meeting Minutes**

Attendance: Samana Ghimire, Kanhaiya Kayastha, Ramesh Malla, Rajendra Shrestha PhD, Upendra Karna, Thakur Dhakal, Jagan Ghimire, Bishnu Phuyal, Purna Dahal, Rabin Bhattarai, Ananta Baidya, Shyam Sharma, Surya Lamsal, Mangal Maharjan, Sanjay Gajurel, Dilli Neupane, Mohan Bastakoti, Kulmani Acharya, Rajendra Bhattarai

**1. Meeting Called to Order by J. Ghimire.**

The meeting was called to order by the President of the Society, Jagannath Ghimire at 9:07 PM EST.

**2. Self-introduction of meeting attendees: All**

GC, T. Dhakal introduced all the meeting attendees.

**3. Approval of meeting minutes from November 20, 2016**

The minutes were moved for approval by R. Malla and seconded by U. Karna. It was approved unanimously.

**4. 2016 Annual Conference Outstanding Items:****a) Conference financial report-**

J. Ghimire updated that the total income from 9<sup>th</sup> annual conference was \$11,411.83, with total expenses of \$8,291.26 and net profit of \$3,120.57.

**b) Abstract publication of conference papers –R.Malla**

The draft of conference proceedings is currently under review. The document will be shared with general chair after it is finalized and will be out in two weeks.

**5. Awards, Grants and Scholarship Policy- S. Sharma**

U. Karna moved the “ASNEng Graduate Student Research Fellowship Criteria and Guidelines” to approve conditionally such that if there are minor comments that can be addressed and final approval can be made through emails, R. Malla seconded. After the discussion, the motion was approved unanimously.

**6. 2017 Annual Conference Updates: R.Malla/U.Karna**

a. General Chair and Technical Chair: Dr. Ramesh Malla was nominated as General Chair and Dr. Upendra karna was nominated as Technical Chair for 2017 Annual Conference by the Executive Committee meeting held on January 8, 2017.

R. Malla and U karna briefed about the progress so far on upcoming 10<sup>th</sup> Annual Conference. U. Karna has prepared draft of Call for Abstracts. Dr. Karna will forward it to BOD one more time for comments.

Local organizing committee has selected chair/co-chair of the organizing team and currently working on other sub-committees. The team is working to find out venue for priority date of June 24/25 conference dates.

- b. Communication with CAN-USA/GNPN: The Executive Committee meeting held on January 8, 2017 reached a general consensus that ASNEngr would like to hold a standalone 10<sup>th</sup> Annual Conference. For this purpose a four member committee was formed consisting of R. Malla, R. Shrestha, U. Karna and T. Dhakal to communicate with CAN-USA. The committee is currently communicating with CAN-USA about this ExCom meeting decision and other collaboration possibilities in the future. T.Dhakal will send out a reminder email to Suresh Ojha, President, CAN-USA for conference call meeting.

7. Advisory Committee:

The Executive Committee meeting held on October 23, 2016 decided to form Advisory Committee. The Executive Committee further refined the Guidelines and Eligibility Requirements and renamed it as “Advisory Council”. The document will be forwarded to BOD for feedback for one more round and will be presented in the next BOD meeting for approval.

8. Financial Status Report- B. Baral, Treasurer

J. Ghimire provided summary of bank balances. He indicated that B. Baral is working on the financial control guidelines. Once the draft document is ready, it will be presented to Ex.Com and BOD for approval.

B. Baral and T. Dhakal are added to signatories in the bank account.

9. Local Chapter activities: GWDC chapter, Houston Chapter.

DC Chapter:

D. Neupane, President, DC Chapter summarized the activities in the DC Metro area. The chapter is going to hold its annual “Engineers’ Nite” event on February in McLean Community Center, McLean, VA. The Chapter has also selected Chair and Co-Chair of Local Organizing Committee for ASNEngr 10<sup>th</sup> Annual Conference. The various sub-committees will be formed soon.

10. Various Committee leaderships (Chair/Vice Chair) Reports:

- *Award, Grants & Scholarships Committee: Chair/V.C. – S. Sharma/M. Bastakoti: Criteria for scholarship selection to be reviewed, and modified.*

Notice of Merit Award was sent out to four Universities in Nepal and a 3 week extension was allowed. The extension expired on January 21 and the committee has received applications from three Universities. Purvanchal University has not responded yet. Dr. Sharma will forward notice and contact information of the University to Ananta Baidya, Chair, Nepal Liaison Committee. Mr. Baidya will contact the university. The application deadline will be extended until February 15. M. Bastakoti will prepare an evaluation chart, when he receives all the applications, and share with BOD.

- *Bylaws Amend. & Membership Standard Comm.: Chair – L. Shrestha,*  
None.
- *Liaison Committee: Chair/V.C. – K. Acharya/B. Adhikari*  

In response to Embassy of Nepal, Washington DC, ExCom meeting held on January 8, 2017 decided to assign Mr. Kulmani Acharya, Chair, Liaison Committee as an ASNEngr representative to the Embassy to provide technical advice as necessary. Mr. Acharya will keep informed Ex.Com and the Board of his activities in providing technical help and advice.

Mr. Acharya further added that the committee is communicating USAID for possible future funding to the Society. It is also working to collaborate with international engineering communities and thinking to create an international cooperation team. He explained that if the Board defines roles and responsibilities of the committee or creates a separate committee, the Society will have better communication with the international communities.
- *Membership Review committee: Chair/V.C. –D. Pokhare/I.B. Poudel,*  
None.
- *Nepal Liaison Committee: Chair/V.C. –Ananta R. Baidya, P.E./Y. Jonchhe*  

Yogendra Jonchhe, Vice Chair, Nepal Liaison Committee updated the activities via email from Nepal. He asked for few copies of the Position Paper. Mr. Pujan Joshi will send email to the print shop and Mr. Jonchhe can collect the copies from the press.

A Baidya will be visiting Nepal in February and will communicate with NSET to identify possible projects of mutual interest, and report it to ExCom and the Board. Mr. Baidya will also explore the opportunities and potential parties to the 11th Annual Conference that will be held as an international conference in Kathmandu, Nepal. The Committee will report it to Executive Committee and the Board.
- *Newsletter/Publication Committee: Chair/V.C. –R. Bhattarai./P. Dahal*  

BODs are asked and encouraged to send newsletter items to the committee. The committee will prepare a draft and forward it to BODs for review in two weeks.
- *Nomination/Election Committee: Chair- L. Shrestha, update of Election activities.*  
N/A
- *Student Committee Chair/V.C.: I. Sharma/S. Karki*  
None. T. Dhakal will communicate with the chair and ask for updates on students committee.
- *Technical Committee: Chair/V.C. –R. Malla/K. Kayastha*  

Society introduction PP slides was sent out to Yogendra Jonchhe for his use in Nepal. Book of Abstracts from 9<sup>th</sup> Annual Conference will be out in two weeks.
- *Website/Database Committee: Chair/V.C. – P. Joshi/U. Sedai*

None.

11. Old business:

None.

12. New Business:

S. Gajurel presented two projects that can be considered for funding by ASNEngr. Upper Dolpa self-sustainable project and Raspberry PI project. Dr. Gajurel will forward the information to ExCom and the Board. Any comments shall be forwarded to him. The projects will be presented in the next Ex.Com meeting for further evaluation and decision, and EC will forward it to the Board for final decision.

R.Shrestha, Ph.D. asked that previous BODs and ECs be listed in the Society website.

13. Next Meeting

BOD meeting will be held in every three months and the meeting time will be extended to two hours. Next meeting will be held on April 23, 2017.

The meeting was adjourned at 10:48 pm (EST)

*American Society of  
Nepalese Engineers  
(ASNEngr) - a non-profit  
organization with IRS  
501(c)(3) tax exempt status –  
aims at providing a platform  
for Nepalese, and their friends,  
in engineering and closely  
related scientific and technical  
areas to come together,  
exchange ideas, and support  
each other for their and the  
larger society's common good.  
The Society also strives at  
promoting engineering and  
technological advancement in  
Nepal.*