

Executive Committee and Board of Directors**Executive Committee:****President:***Jagannath Ghimire, P.E. (TX)***Vice President:***Upendra L. Karna, D.Eng.P.E. (NJ)***General Secretary:***Thakur Dhakal, P.E. (VA)***Joint Secretary:***Surya Thapa, P.E. (OH)***Information Secretary:***Sanjaya Gajurel, Ph.D. (OH)***Treasurer:***Bibhuti Baral (PA)***Immediate Past President:***Rajendra K. Shrestha, Ph.D. (TX)***Members-at-Large:***Rajendra Bhattarai, P.E., BCEE (TX)**Kanhaiya Kayastha, S.E. F.ASCE. (CA)**Surya (Sal) Lamsal, P.E. (NY)**Ramesh B. Malla, Ph.D. F.ASCE (CT)**Deependra Pokharel (VA)***Board of Directors:***Jagannath Ghimire, P.E. (TX), Chair**Sunita Amatya, P.E. (MD)**Ananta R. Baidya, P.E. (CA)**Bibhuti Baral (PA)**Biswa N. Baral (NJ)**Mohan Bastakoti, P.E. (VA)**Rajendra Bhattarai, P.E., BCEE (TX)**Purna P. Dahal, P.E. (PA)**Thakur Dhakal, P.E. (VA)**Pradeep C. Gajurel (NJ)**Sanjay Gajurel, Ph.D. (OH)**Samana Ghimire (CA)**Yogendra B. Jonche (NY)**Deb Jaisi, Ph.D. (DE)**Pujan Joshi (CT)**Upendra L. Karna, D.Eng. P.E. (NJ)**Kanhaiya L. Kayastha, P.E. S.E. (CA)**Surya Lamsal, P.E. (NY)**Prakash B. Malla, Ph.D. (GA)**Ramesh B. Malla, Ph.D. F.ASCE (CT)**Anada Paudel, Ph.D. (CO)**Bishnu Phuyal, Ph. D. (IL)**Deependra Pokharel (VA)**Ram Poudel (MA)**Manish Shakya (NC)**Shyam Sharma, Ph.D., P.E. (OR)**Rajendra K. Shrestha, Ph.D. (TX)**Rajendra Tamrakar, P.E. (TX)**Surya Thapa, P.E. (OH)**Govinda Upadhyay, P.E. (TX)***Teleconference Meeting of Board of Directors (BOD) and Standing Committees****Sunday, November 20, 2016****9:00 PM – 10:00 PM (EST, U.S.A.)****Dial in Tel# (563) 999-2090****Access Code (meeting ID): 488737#****Meeting Minutes**

Attendance: Samana Ghimire, Kanhaiya Kayastha, Ramesh Malla, Baikuntha Adhikari, Rajendra PhD, Upendra Karna, Thakur Dhakal, Jagan Ghimire, Bishnu Phuyal, Purna Dahal, Surya Thapa, Uttam Sedai, Pujan Joshi, Rabin Bhattarai, Bibhuti Baral, Sunita Amatya, Pradip Gajurel, Ananta Baidya, Shyam Sharma, Surya Lamsal, Prad eep Karna, Mangal Maharjan, Sanjay Gajurel, Rajendra Shrestha, Dilli Neupane,

Absent by notice: D. Jaisi, R. Bhattarai, P. Malla,

1. Meeting Called to Order by J.Ghimire.

The meeting was called to order by the President of the Society, Jagannath Ghimire at 9:07 PM EST.

2. Self-introduction of meeting attendees: All

GC, T.Dhakal introduced all meeting attendees.

3. Approval of meeting minutes from July 24, 2016

With comments provided by attendees and suggestions provided by Ramesh Malla, the minutes were approved.

4. A condolence message was passed by T. Dhakal, GC on a sudden demise of the mother of President, J. Ghimire.**5. Updates on Society's Activities: J. Ghimire**

Mr. J Ghimire updated about recent activities by the society as follows:

A. 2016 Annual Conference held in Humble (Houston), Texas:

- This conference was one of the best conferences of the Society.
- It was well planned and well organized
- Technical papers were outstanding
- Funds/sponsorship was surplus (financial report yet to be completed pending some checks from the sponsors)
- Attendance was outstanding (attendees from 11 different states)
- Excellent interaction program with the members (received many feedback for the Society)
- The cultural program was excellent
- The Greater Houston Chapter of the Society did a great job to host the Conference
- Press Release has been published in the Society's website

B. Earthquake Fund:

- In August 8, 2016 the Society sent \$500 to Ex Gandaki BOSA for their earthquake related program in Nepal

C. Committees:

- All the active Committees now have chairs and vice chairs.
- Student Committee was created with four members
- Most of the committees have already started their work

D. Awards for Merit Students:

- This year 5 students from different universities in Nepal will be awarded with \$200 each under this category
- The notice has been sent to the respective universities (It would be better to send notices by awards committee)

E. Status on Action Items - Goals for Two Years:

- The spreadsheet containing Items/Goals for Two Years has been updated and attached herewith.

6. 2016 Annual Conference Outstanding Items:

a) Conference financial report- J. Ghimire updated the financial report. The fund raising committee is still waiting for few checks. It should be ready within a month. Greater Houston Chapter of ASNEngr will provide the updates later.

b) Book of Abstracts –R.Malla

There are 17 abstracts. The book of abstract should be out in a couple of weeks. Dr. Malla recommended to obtain abstracts in word format from the next conference.

7. Updates from meeting with Dr. Amod Dixit, Kishore Jha and Ishwar C. Baniya- T. Dhakal

T. Dhakal updated on the meeting with Dr. Amod Dixit, Kishore Jha and Ishwar C Bania in DC Metro area. The summary of discussion is as follows:

Meeting with Dr. Dixit:

On October 15, Dr. Amod Dixit, Executive Director of NSET, visited Washington DC area and during his visit in this area, DC chapter organized a meeting with Dr. Dixit. Chapter members and BODs in this area sat together and had an informal discussion with him on potential future collaboration with NSET. Our lively discussion generated the following points. We will discuss it in details in our next executive committee meeting.

- a. Creation of a working group of 3 professionals each from ASNEngr and NSET for maintaining active professional contact

- and interaction and organizing the online meetings, Online skype or video conferencing,
- b. Start doing jointly concrete work whatsoever small or insignificant it might look,
 - c. Continue scoping project ideas pertaining to
 - i. Scientific research,
 - ii. Training,
 - iii. Peer review of ideas and designs done by NSET engineers,
 - iv. Info exchange on visits to eachothers countries by members of the two organizations for generating possible extra mileage during the trips etc.
 - v. Explore funding opportunities in the USA with grant-making orgs such as NSF for research or training in Nepal.
 - vi. Write articles and develop manuals that can be understood by lay persons.

Meeting with Kishore Jha and Ishwar C Baniya

DC Chapter of ASNEng organized an informal dinner meeting with Kishore Jha (immediate past general secretary of NEA) and Ishwar C. Baniya (Campus Chief, Thapathali). Mr. Jha updated about the joint ASNEng-NEA activities in Nepal. He also highlighted potential future collaboration areas.

Mr. Baniya discussed about the potential area that ASNEng and Thapathali Campus could collaborate. He also discussed about HEADS Nepal, a non-profit organization he is working on and asked for collaboration in health, education, agriculture and development related areas.

About 20 professionals were present in the meeting, including BOD members and Chapter members.

8. 2017 Annual Conference: Technical Chair and General Chair Selection:

The discussion was made on selection of General Chair and Technical Chair. J. Ghimire expressed his interest that general chair be other than current president. He proposed Dr. R. Malla for next general chair. The BOD discussed and decided that this issue be first discussed on Ex. Committee and directed the Ex. Committee to propose names and forward them to BOD.

9. Financial Status Report- B. Baral, Treasurer

B. Baral presented the financial status report as follows:

Expense Report since July 25, 2016

Expenses	
Earthquake Support	\$535.00
Admin	\$36.06
Annual Meeting in VA	\$223.00
2016 Annual Conference	\$6,137.16
Total =	\$6,931.22
Income:	
Memberships, Sponsorships =	\$9,498.71
Total =	\$9,498.71
Account Balance	
Bank of America	\$24,327.21
PayPal	\$6,649.10
Total Balance as of 11/20/2016 =	\$30,976.31

10. Local Chapter activities: GWDC chapter, Houston Chapter.

GWDC Chapter:

President of the Chapter Mr. D Neupane updated about the chapter activities which are as follows:

1. Conference planning meeting to create local organizing committee for upcoming 10th annual conference is planned for Jan 7th 2017 in Fairfax.
2. Chapter has started to identify potential venue for Engineers' Nite 2017 tentatively to be held towards the third week of January 2017.
3. D. Neupane is planning to supply five laptop computers sponsored by Mr. Prince Basnyat and his friends to a school in Taplejung, Nepal. Dilli Neupane of GWDC chapter plans to travel to Nepal and deliver 5 laptops and one projector to a public high school in Taplejung. The school has sent a request letter to GWDC chapter for this. They have also assured us that there is a computer classroom and a teacher for computer education. They plan to use the projector also for the classroom.
4. Mr. Neupane requested the share of membership fee to be sent to GWDC chapter. J. Ghimire assured that the monies will be sent as soon as the bank account is opened.
5. Mr. Neupane also proposed to change Society's name as Government of Nepal has changed the word 'Nepalese' to 'Nepali'. Discussion of the name of the organization will be made in Ex. Com. Meeting.

Houston Chapter

R Shrestha said that there were no new updates.

11. Various Committee leaderships (Chair/Vice Chair) Reports:

- *Award, Grants & Scholarships Committee: Chair/V.C. – S. Sharma/M. Bastakoti: Criteria for scholarship selection to be reviewed, and modified.*

S. Sharma presented the scholarship document prepared that was already presented to executive committee meeting. Few comments were made on the documents. BOD discussed and decided to move

one item at a time. The first scholarship item can be the research grant to the student in Nepal. BOD directed the committee to present the item back to ex. com. to move forward.

- *Bylaws Amend. & Membership Standard Comm.: Chair – L. Shrestha,*

None at this time.

- *Liaison Committee: Chair/V.C. – K. Acharya/B. Adhikari*

B. Adhikari updated on liaison committee activities. It is communicating with Society of Nepalese Engineers UK for potential collaborative work. Communicating with agencies for potential funding Agencies including USAID for ASNEngr's activities. Discussion with NSET Nepal already covered in previous agenda.

- *Membership Review Committee: Chair/V.C. –D. Pokharel/I.B. Poudel,*

MRC has received two applications. BOD guidance is needed to resolve it. One is from a Nepali student in Thailand and another is from an Indian student studying in USA.

BOD directed the committee to verify the eligibility and issue the membership for student in the US. For outside students hold on and do some more research on the impact on database and administration. Provide report on next BOD meeting.

- *Nepal Liaison Committee: Chair/V.C. –Ananta R. Baidya, P.E./Y. Jonchhe.*

A Baidya updated that the letters with background information sent out to interested committee members. Awaiting response. Mr. Yogendra Jonchhe will be in Nepal soon. Will send out letter requesting MOU with KU & IOE (Institute of Engineering) so that Mr. Jonchhe can follow through.

- *Newsletter/Publication Committee: Chair/V.C. –R. Bhattarai./P. Dahal –* The committee will start collecting articles for upcoming issue of the newsletter. If we have enough material, the committee might be able to bring another issue by the end of the year.

- *Nomination/Election Committee:* No updates of this committee required at this time.

- *Outreach and Membership Recruitment Committee: S Amatya/P Karna*

No updates this time.

- *Student Committee Chair/V.C.: I. Sharma/S. Karki*

J. Ghimire updated that the committee has started collecting names from different universities and preparing database. The committee will update in details in the next meeting.

- *Technical Committee: Chair/V.C. –R. Malla/K. Kayastha*

R. Malla updated that the committee is working on book of abstracts.

➤ *Website/Database Committee: Chair/V.C. – P. Joshi/U. Sedai*

P. Joshi updated that the website and database committee is working on new website with new features. It will be easier to update and would be mobile friendly. The committee will update after testing is done, in next BOD meeting.

12. Old business:

R. Shrestha (Ph.D.) Newsletter request email shall go through the committee.

13. New Business:

A Baidya informed that Space magazine in Nepal want to have Society member's articles published in their magazine.

14. Next Meeting: January 22, 2017 (Sunday, 9:00 PM EST)

Meeting adjourned at 10:43

*American Society of
Nepalese Engineers
(ASNEngr) - a non-profit
organization with IRS
501(c)(3) tax exempt status –
aims at providing a platform
for Nepalese, and their friends,
in engineering and closely
related scientific and technical
areas to come together,
exchange ideas, and support
each other for their and the
larger society's common good.
The Society also strives at
promoting engineering and
technological advancement in
Nepal.*