

Executive Committee and Board of Directors

Executive Committee:

President:

Jagannath Ghimire, P.E. (TX)

Vice President:

Upendra L. Karna, D.Eng.P.E. (NJ)

General Secretary:

Thakur Dhakal, P.E. (VA)

Joint Secretary:

Surya Thapa, P.E. (OH)

Information Secretary:

Sanjaya Gajurel, Ph.D. (OH)

Treasurer:

Bibhuti Baral (PA)

Immediate Past President:

Rajendra K. Shrestha, Ph.D. (TX)

Members-at-Large:

Rajendra Bhattarai, P.E., BCEE (TX)

Kanhaiya Kayastha, S.E. F.ASCE. (CA)

Surya (Sal) Lamsal, P.E. (NY)

Ramesh B. Malla, Ph.D. F.ASCE (CT)

Dependra Pokharel (VA)

Board of Directors:

Jagannath Ghimire, P.E. (TX), Chair

Sunita Amatya, P.E. (MD)

Ananta R. Baidya, P.E. (CA)

Bibhuti Baral (PA)

Biswa N. Baral (NJ)

Mohan Bastakoti, P.E. (VA)

Rajendra Bhattarai, P.E., BCEE (TX)

Purna P. Dahal, P.E. (PA)

Thakur Dhakal, P.E. (VA)

Pradeep C. Gajurel (NJ)

Sanjay Gajurel, Ph.D. (OH)

Samana Ghimire (CA)

Yogendra B. Jonchhe (NY)

Deb Jaisi, Ph.D. (DE)

Pujan Joshi (CT)

Upendra L. Karna, D.Eng. P.E. (NJ)

Kanhaiya L. Kayastha, P.E. S.E. (CA)

Surya Lamsal, P.E. (NY)

Prakash B. Malla, Ph.D. (GA)

Ramesh B. Malla, Ph.D. F.ASCE (CT)

Anada Paudel, Ph.D. (CO)

Bishnu Phuyal, Ph. D. (IL)

Deependra Pokharel (VA)

Ram Poudel (MA)

Manish Shakya (NC)

Shyam Sharma, Ph.D., P.E. (OR)

Rajendra K. Shrestha, Ph.D. (TX)

Rajendra Tamrakar, P.E. (TX)

Surya Thapa, P.E. (OH)

Govinda Upadhyay, P.E. (TX)

Teleconference Meeting of Board of Directors (BOD) and Standing Committees

Sunday, July 24, 2016

9:00 PM – 10:00 PM (EST, U.S.A.)

Dial in Tel# (563) 999-2090

Access Code (meeting ID): 488737#

Meeting Minutes (DRAFT)

Present in the meeting: Ananta Baidya, Bibhuti Baral, Biswa Baral, Rabin Bhattarai, Purna Dahal, Thakur Dhakal, Sanjaya Gajurel, Jagannath Ghimire, Deb Jaisi, Yogendra Jonche, Pujan Joshi, Upendra Karna, Kanhaiya Kayastha, Surya Lamsal, Mangal Maharjan, Prakash Malla, Ramesh Malla, RC Poudel, Shyam Sharma, Rajendra Shrestha, Ph.D., Surya Thapa, Govind Upadhyay

Absent by notice: Rajendra Bhattarai, Bishnu Phuyal, Deependra Pokharel, Lok D Shrestha, Rajendra Shrestha (Pearland), Rajendra Tamrakar,

1. Meeting Called to Order by J.Ghimire.

The meeting was called to order by the President of the Society, Jagannath Ghimire at 9:06 PM EST.

2. Introduction of newly elected Board of Directors and Chairs: All

All the Board of Directors, chairs/vice chairs of the committees and presidents/vice presidents of the chapters who were present in the meeting provided their brief self-introductions.

3. Thank you note to immediate past BOD

President J. Ghimire presented a thank you note to Outgoing BOD Members. A thank you email will be sent to each BOD by August 1st week.

4. Approval of At-large members for Executive Committee for 2016-2018 Term

T. Dhakal moved the motion for approval of the appointments of the following 5 Society Directors, individuals other than officers from the Board of Directors as Members-At-Large of the Executive Committee for 2016-2018 term. A. Baidya seconded the motion and it carried by unanimous vote. Following Members-At-Large of the Executive Committee were approved by the Board.

1. Rajendra Bhattarai, P.E.
2. Kanhaiya L. Kayastha, S.E., F.ASNEng
3. Surya Lamsal, P.E.
4. Ramesh B. Malla, Ph.D., F.ASNEng
5. Deependra Pokharel

5. Discussion on committees

T. Dhakal moved the motion for approval to form a Students' Committee. R. Malla seconded the motion. Formation of Student Committee was approved unanimously with provision that student from Nepal shall also be allowed to be the student member of the Society.

Approval of discontinuation of Program Committee. This committee has been inactive from the beginning. One of the reasons for this has been the difficulty identifying the exact role for this committee that has not been done by other committees of the Society.

A. Baidya moved the motion for approval of the discontinuation of the Program Committee. Y. Jonchhe seconded the motion and it was approved by majority of the vote. U. Karna voted "No". R. Shrestha, K. Kayastha and P. Dahal abstained indicating that more time is needed to discuss

6. Discussion on Chairs/Vice Chairs of Committees:

A. Baidya moved the motion for approval of appointments of the individuals listed below as chairs/vice chairs of the indicated committees. R Malla seconded the motion. The chairs and vice chairs of the various committees listed below were approved unanimously by the Board. R Malla explained that only the newly appointed Chairs and/or Vice Chairs of the Committees need to be approved.

1. Students Committee
Chair: Indu Sharma, MI
Vice Chair: Samundra karki, CA
2. Award, Grants & Scholarships Committee:
Chair: Shyam Sharma, Ph.D., P.E.
Vice Chair: Mohan Bastakoti, P.E.
3. Liaison Committee:
Chair: Kulmani Acharya (Appointment)
Vice Chair: Baikuntha Adhikari, P.E.
4. Membership Recruitment & Outreach Committee
Vice Chair: Pradip Karna, P.E.
5. Membership Review committee:
Chair: Deependra Pokharel
Vice Chair: Indra B. Poudel, P.E.
6. Nepal Liaison Committee:
Vice Chair: Yogendra Jonchhe
7. Newsletter/Publication Committee:
Vice Chair: Purna Dahal, P.E.
8. Website/Database Committee:
Vice Chair: Uttam Sedai

Note: other chairs and vice chairs listed below are continuing on their respective positions.

1. Bylaws Amendment and Membership Standard Committee:
Chair: Lok Darshan Shrestha, P.E.
2. Nepal Liaison Committee
Chair: Ananta Baidya, P.E.
3. Membership Recruitment and Outreach Committee
Vice Chair: Pradip Karna, P.E.
4. Newsletter/ Publication Committee
Chair: Rabin Bhattarai, Ph.D.
5. Technical Committee
Chair: Ramesh B. Malla, Ph.D.
Vice Chair: Kanhaiya Kayastha, P.E., S.E.
6. Website and Database Committee
Chair: Pujan Joshi

7. Goals for the year 2016-2018

BOD discussed on the Attachment A- Goals for Next Two Years ASNEngr BOD” in the meeting and agreed that the goals don’t need to be approved by the BOD. However, this document should be maintained as a guiding document and needs to be reviewed from time to time. BOD would like to be updated on the status of the goals in each meeting.

8. Meeting Operating Procedure

BOD discussed about the “Attachment B- Meeting Operating Procedures” and many of the members realized that the new procedure has helped the BODs to

know agenda and discussion items early in the process and helped them to make decision with less discussion during the meeting.

9. 2016 Annual Conference – Updates, Technical Chair and General Chair Selection

T. Dhakal moved the motion for appointment of the following individuals for General Chair and Technical Chair for 2016 Annual Conference. P. Malla seconded the motion. The Board unanimously approved the General Chair and Technical Chair positions of the 2016 Annual Conference as listed below.

General Chair: Jagannath Ghimire, P.E.

Technical Chair: Ramesh B. Malla, Ph.D., F.ASCE

10. Professional Development Hours (PDH) for conference attendees

R. Malla moved the motion of approval of offering PDH for conference attendees. K. Kayastha seconded the motion. The Board approved the provision of Professional Development Hours (PDHs). The Society will put a footnote in the award certificate stating that it's up to the Licensing Board to accept or reject our PDHs.

11. Financial Updates/Merit Award Disbursements- B. Baral,

Treasurer updated the financial status of the Society. The following are the expenses and bank balances:

1. Financial Updates:

A. Expense: Expenses after June 25, 2016 are listed as below:

EXPENSES	AMOUNT
MERIT AWARDS	\$836.00
ANNUAL GENERAL MEETING	\$223.00
TOTAL	\$1,059.00

Table 1: Amount spent since June 25, 2016

B. Bank Balance: Balance as of July 22, 2016

	BANK BALANCE
ACCOUNT #1	\$10,573.95
BANK OF AMERICA ACCOUNT #2	\$14,069.13
PAYPAL	\$3,730.71
TOTAL	\$28,373.79

Ms. Baral also updated on the awards for merit students. On July 15, 2016, American Society of Nepalese Engineers (ASNEngr) disbursed \$200 to each merit award recipients of year 2015. The names of the award recipients are as follows:

- a. Arbind Gupta - Tribhuvan University
- b. Ayush Kumar Shah - Kathmandu University
- c. Saloni Sikha- (selected from Female Candidates), Tribhuvan University
- d. Surakhsha Sharma - Pokhara University

12. Local Chapter activities: GWDC Chapter, Houston Chapter

- A. **GWDC Chapter.** D. Neupane, President of the Greater Washington, D.C. Chapter of ASNEngr provided the updates about recent chapter activities. These included:
- Engineers Nite on April 30, 2016.
 - GWDC Chapter is holding a picnic reunion in Pasadena, MD on July 30th 2016.
 - Newly elected team of GWDC Chapter met on Sunday 7-17-2016 and discussed about various items.
 - GWDC Chapter plans communicate the items discussed at the meeting and few other items in detail to central by an email later.
- Details on the above updates can be found in Appendix A.

B. **Houston Chapter** R. Shrestha, President of the Houston Chapter provided the following updates about recent chapter activities:

1. The Greater Houston Chapter has created core group of the Local Organizing Committee for the 2016 ASNEngr/CAN-USA Annual Conference consisting of;
 - a. Chair: Rajendra Shrestha, P.E. (Pearland)
 - b. Co-Chair: Subash Paudel, P.E.
 - c. Treasure: Pradeep Gautam, P.E.
2. Conference Venue: Humble Civic Center, 8233 Will Clayton Pkwy, Humble, TX 77338
3. Date: September 17/18, 2016
4. Other ongoing updates
 - Final list of sponsors/donors for the Conference has been prepared
 - Sponsor letter is ready, we will start sending letters to the sponsors starting the first week of August
 - In the process of negotiating rates for hotel reservation
 - Finalizing main Local committee and subcommittees for hosting Annual Conference
 - Donations from Volunteer hours:
 - Monthly teleconference is scheduled for July 26, 2016. Will update after the teleconference.

13. Earthquake Funds- J. Ghimire provided following updates on Earthquake relief fund distribution:

The Board of Directors in December 2015 decided to support the following organizations with \$500 each.

SN	Description	Proposal Type
1	Faith Foundation for Humanity	Preliminary, not signed
2	NHEDF	Formal, Signed Proposal
3	Yugen Dream Project	Individual, formal, email
4	EXBOSA	Formal, detailed information

5 Prasad International Foundation Email

Mr. Ananta Baidya contacted the first three organizations while in Nepal. Only NHEDF continues to support Earthquake Disaster Relief programs in Nepal. Ananta Baidya recommends that NHEDF organization's projects should be funded.

Ex. Gandaki Boarding School Students Association (EGBOSA) and Prasad International Foundation were contacted and found out that Prasad International Foundation has an issue of sending money to Nepal. EGBOSA is supposed to send us the report of activities.

Recommendation – The Society should research further and seek an alternative way to fund Nepal 2015 Earthquake Victims with the remaining money.

14. Report from Nepal Liason Committee by A. Baidya

Nepal Liaison Committee Chair, A. Baidya, provided a brief update on the Nepal Liaison Committee and his recent Nepal visit, May 23, 2016 to 7 July 2016, provided windows of opportunity to continue introducing our American Society of Nepalese Engineers (ASNEngr) to a variety of audiences in Kathmandu. More details on this can be found in Appendix B.

15. Old Business: None.

16. New Business:

A discussion was made on the potential formation of Advisory Committee. Dr. U. Karna and Dr. R Malla stated that objectives and guidelines would need to be set to form such a committee. No decision was made on this item.

12. Next Meeting

September 18, 2016 at 8:30 AM (Conference Venue, Humble, TX)

*American Society of
Nepalese Engineers
(ASNEngr) - a non-profit
organization with IRS
501(c)(3) tax exempt status –
aims at providing a platform
for Nepalese, and their friends,
in engineering and closely
related scientific and technical
areas to come together,
exchange ideas, and support
each other for their and the
larger society's common good.
The Society also strives at
promoting engineering and
technological advancement in
Nepal.*