

**Teleconference Meeting of Board of Directors (BOD) and Chairs and Vice
Chairs of Standing Committees**

**Saturday, March 16, 2013
9:00 PM - 10:30 PM (EST, U.S.A.)
Dial in Tel# (605) 475-3200
Participant Access Code: 911483#**

Minutes

Attendees: Dabit Acharya, Kulmani Acharya, Rabin Bhattarai, Jagannath Ghimire, Kanhaiya Kayastha, Ramesh B. Malla, Rajendra K. Shrestha

Absentees by notice: Upendra Karna (after meeting by email), Yagna Pant (next day by email), Sagun Amatya (next day by email)

1. Meeting Call to Order: Rajendra K. Shrestha, Ph.D., President

- Dr. Rajendra Shrestha called the meeting at 9:13 pm (EST).

2. Self-Introduction of Meeting Attendees: All

- Each attendee introduced himself.

3. Approval of November 17, 2012 BOD Meeting Minutes.

- Meeting Minutes of November 19, 2012 was approved.
- Minutes of January 19, 2013 meeting is on hold for approval till the next BOD meeting pending some suggested changes.

4. Updates on ASNEng Activities

Dr. Shrestha provided following updates:

- Greater Washington D.C. Chapter of ASNEng organized a seminar on continuing education in the DC area for 2 PDH hours for Nepalese engineers on February 23, 2013.
- The abstract book for Proceedings of the 5th ASNEng/CAN-USA Conference was finalized under the leadership of Dr. Ramesh Malla and published on the ASNEng Web site.
- The Joint ASNEng/CAN-USA Conference in the Bay Area was scheduled on June 29-30, 2013 and will probably be held at the University of California, Berkeley.
- The Merit Award Scholarship application had been finalized

- He had taken the lead to prepare the draft of the Foreword for the ongoing “Earthquake Prepared and Disaster Relief in Nepal” position paper on behalf of the presidents of the ASNEng, CAN-USA and ANMF.

5. Progress Report on 2013 Awards and Scholarships

- Dr. Ramesh Malla suggested that we needed to make sure that the merit-based freshman scholarship award is being awarded to an engineering student, not to a student from other faculty.
- Dr. Rajendra Shrestha proposed to provide four merit awards for \$200 each in 2013 and put the Senior-design research project award on hold, since it might take some more time to finalize its application form. The BOD reached the consensus and approved it.
- Dr. Malla also suggested on adding: “ASNEng plans to extend the grants and scholarships to diploma and certificate level in future” on the website.

6. Status on the preparation of the position paper on the joint initiative "Earthquake Preparedness and disaster relief in Nepal".

- Dr. Malla reported that the review of the draft was complete. He also informed that the process of copy-right application of the position paper had been initiated and the forewords by Nepali Ambassador to the U.S., Presidents of the three organizations involved and the editorial committee were under preparation and would be included in the position paper.

7. Preparation of the Joint ASNEng/CAN-USA Annual Conference in 2013 in San Francisco area.

- Dr. Rajendra Shrestha informed that the schedule ASNEng/CAN-USA Annual Conference had been finalized for June 29-30, 2013.
- The tentative venue for the conference will be University of California at Berkeley as informed by CAN-USA.

8. ASNEng Financial Report

- Jagannath Ghimire updated that he would send ASNEng bank account info to all BOD members by email.
- Jagannath Ghimire is working with Samana Ghimire to file ASNEng taxes for 2012.
- Jagannath Ghimire, along with Samana Ghimire, is also working on adding additional signatories (Rajendra Shrestha and Samana Ghimire) on ASNEng bank account.

9. Local Chapters

- Rabin Bhattarai updated that he is working with Bishnu Phuyal to start the ASNEng Chicago Chapter.

10. Various Committee leaderships:

- Award, Grants & Scholarships Committee – Chair Sagun Amatya, Vice Chair - Ankur Sharma
 - Absent
- Membership Recruitment & Outreach Committee - Open
- Programs Committee: Chair – Open
- Newsletter/Publication Committee: Chair – Rabin Bhattarai, PhD
 - The committee is working on bringing new issue of newsletter.
- Bylaws Amendment & Membership Standard Comm.: Chair – Lok D. Shrestha, P.E.
 - Absent.
- Website/Database Committee: Chair – Sanjaya Gajurel, Ph.D.
 - Absent
 - Dr. Rajendra Shrestha updated that Sanjaya Gajurel had sent the proposal for online membership approval process via email to the Executive Committee.
- Technical Committee: Chair – Ramesh B. Malla, PhD., Vice Chair: Kanhaiya Kayastha

Dr. Malla informed that the Committee was busy in finalizing the position paper on "Earthquake Preparedness and Disaster Relief in Nepal." Dr. Ramesh Malla and Kanhaiya Kayasta reported that the Committee will also work on the following three initiatives:

- (a) Preparing the list of volunteers with expertise in engineering, science, medicine, information technology and other technical professions
 - (b) Enhancing course and curriculum in science and technology in Nepalese colleges
 - (c) Organizing workshop, seminar and short courses in Nepal
- Membership Review committee: Officers
 - Nepal Liaison Committee: Chair – Sagar Onta, P.E.
 - Absent
 - Sagar Onta Jyu was in Nepal and sent an update via email at a later date.
 - Liaison Committee: Chair – Upendra Karna, Dr. Eng., P.E.
 - Absent
 - Updated after the meeting by email that he was going to send the committee updates by email.
 - Nomination/Election Committee: TBD during election

11. Old business

- No old business was recorded.

12. New Business

- No new business

13. Next Meeting

- May 18, 2013

Meeting adjourned at 10:30 pm (EST)

Prepared by:

Rabin Bhattarai, PhD

Chair, Newsletter/Publication Committee

American Society of Nepalese Engineers (ASNEng)