

## Executive Committee and Board of Directors

### Executive Committee:

#### **President:**

Ramesh B. Malla, Ph.D. (CT)

#### **Vice President:**

Rajendra K. Shrestha, Ph.D. (TX)

#### **General Secretary:**

Jagannath Ghimire (MD)

#### **Joint Secretary:**

Pradeep Khanal (CA)

#### **Information Secretary:**

Pujan Joshi (CT)

#### **Treasurer:**

Smarika Paudel Sitaula (IL)

#### **Members-at-Large:**

Kul Mani Acharya (MD)

Sanjaya Gajurel, Ph.D.(OH)

Uendra Karna, Dr. Eng, P.E. (NJ)

Sagar Onta, P.E (MB, Canada)

Prakash Shrestha , P.E.(TX)

### Board of Directors:

Ramesh B. Malla, Ph.D. (CT) -- Chair

Dabit Acharya (OH)

Kul Mani Acharya (MD)

Ambika Adhikari, Dr. Des., AICP (AZ)

Rajesh Bajracharya (ON, Canada)

Rishi Baral, P.E (VA)

Yubaraj Budhathoki, P.E. (VA)

Komal Dutta (IL)

Sanjaya Gajurel, Ph.D. (OH)

Jagannath Ghimire, P.E. (MD)

Samana Ghimire (CA)

Pujan Joshi (CT)

Bimal Karki, P.E.(SC)

Pradeep Karna (AZ)

Uendra Karna, D.Eng.,PE, (NJ)

Kanhaiya Kayastha, S.E., P.E. (CA)

Shyam KC, Ph.D.(D.C.)

Pradeep Khanal (CA)

Prakash Khanal (MD)

Rajendra Khatriwada (KY)

Nareesh Koirala, P.E. (BC, Canada)

Prakash B Malla, Ph.D. (GA)

Sagar Onta, P.E., (MB, Canada)

Bishnu Phuyal, Ph.D. (IL)

Pratibha C. Phuyal , (IL)

Pranav D. Shah, Ph.D. (NY)

Manish Shakya (SC)

Ankur Sharma (IL)

Shyam Sharma, Ph.D., P.E. (OR)

Prakash Shrestha, P.E. (TX)

Rajendra Shrestha, P.E (FL)

Rajendra K. Shrestha, Ph.D. (TX)

Smarika Paudel Sitaula (IL)

*American Society of Nepalese Engineers (ASNEng) - a non-profit organization with IRS 501 (c) (3) tax exempt status – aims at providing a platform for Nepalese, and their friends, in engineering and closely related scientific and technical areas to come together, exchange ideas, and support each other for their and the larger society's common good. The Society also strives at promoting engineering and technological advancement in Nepal.*

## Teleconference Meeting of Board of Directors (BOD) Sunday, February 19, 2012 9:00 PM (EDT)

### Minutes of Teleconference Meeting of Board of Directors (BOD)

**Meeting attendees:** Jagannath Ghimire (General Secretary), Pujan Joshi (Information Secretary) Uendra Karna, Kanhaiya Kayastha , Ramesh B. Malla, (President), Sagar Onta, Bishnu Phuyal, Rajendra Shrestha (TX)

**Absent by notice:** Kulmani Acharya, Yubaraj Budhathoki, Samana Ghimire, Pradeep Khanal, , Smarika Paudel, Ankur Sharma, Rajendra Shrestha (FL)

The Board of Directors (BOD) & Chairs of various Committees of American Society of Nepalese Engineers (ASNEng) held the teleconference meeting on Sunday, February 19, 2012.

#### Item#1: Meeting Call to Order

Ramesh Malla, Ph.D., President of the Society, called the meeting to order at 9:07 PM (EST).

#### Item#2: Self Introduction of Meeting Attendees

The attendees (Board of Directors and the Executive Committee) gave brief introduction including their state of residence.

#### Item#3: Review and Approval of December 18 BOD Meeting minutes

Jagannath Ghimire has prepared the draft of the Meeting Minutes and forwarded to the Executive Committee for review. It was recommended the Meeting Minutes be approved at the next BOD meeting.

#### Item#4: President's Report: Summary Updates on ASNEng activities – Dr. Malla

Dr. Malla provided updates on several recent activities of the Society, including the following:

(a) Dr. Malla informed that Annual Conference of the Society is scheduled on May 26-27, 2012 at Holiday Inn, Leesburg, Virginia. He requested all the BODs to mark their calendar. He also informed that several key people from Nepal, including U.S. Embassy , USAID, Institute of Engineering, and NAST, and from Nepal Embassy in the U.S., will be invited in the Conference. (b) He informed that Newsletter Committee is in full action through the leadership of Ms Samana Ghimire. (c) He emphasized that at least two student scholarships be given at the upcoming Conference and he has written the Chair of the Awards, Grants and Scholarship Committee about this.. (d) He added that he is taking the lead on the Joint ASNEng/CAN-USA/ANMF committee on Earthquake Preparedness and Disaster Relief and the Committee will be coming up with its final draft version of Position Paper by April 2012. He thanked the contributors from ASNEng, especially Mr. Kanhaiya Kayastha and Dr. Rajendra Shrestha r. (e) He updated on the emails received from the Website & Database committee about the creation of the Membership profiles with option for members to access and thank the Information Secretary, Mr. Pujan Joshi and Chair of the Website/Database committee, Dr. Sanjaya Gajurel.

Item#5. Other officers' reports (Vice President: Rajendra Shrestha, Ph.D.; General Secretary: Jagannath Ghimire, P.E., Joint Secretary: Pradeep Khanal, Information Secretary: Pujan Joshi; and Treasurer: Smarika Paudel Sitaula)

#### Report from Dr. Shrestha (Vice President):

Dr. Shrestha informed that he and Dr. Malla represented the Society at NRN SKI meeting

Report from Jagannath Ghimire (General Secretary)

Jagannath Ghimire informed that Membership Renewal notice has been sent to Board of Directors, Executive Committee and Members (0-75). He requested help from the Executive Committee to send more renewal notices to the reminder of the members. He supported the Greater Washington D.C. Chapter of ASNEng to locate the venue for the 5th Annual Conference of the Society. He has sent ASNEng check of \$1500 to the chair of Local Organizing Committee for the initial deposit for Hall rental and guest room blocking at the hotel. He had sent out the proposed budget of the Conference to the Executive Committee. He also informed that the contract to rent the hall has been signed on February 16, 2012 by Yubaraj Budhathoki, the president of the DC Chapter..

Report from Pradeep Khanal (Joint Secretary) -- Absent by notice

Report from Pujan Joshi (Information Secretary)

Mr. Pujan Joshi informed that he and Dr. Sanjay Gajurel are working to refine the password protected Membership Profile which was sent to the Executive Committee a couple weeks ago for testing. He is working on developing pages required for the upcoming Conference. He will be sending the email notice to the Board of Directors about the Membership profiles shortly.

Report from Smarika Paudel Sitaula (Treasurer)- Absent by Notice

(Note: Ms. Smarika Paudel has been working closely with the General Secretary to develop the Financial Report of the Society)

Item#6. Membership Renewals for 2011 & 2012.

J. Ghimire sent the notice to BODs and Members for membership renewal for year 2012. Still some notices are pending to be sent.

Item#7. Awards, Grants and Scholarship fund raising and others – All

Mr. Ankur Sharma and Dr. Bishnu Phuyal are working closely to come up with the cover page for the application package. They will soon come up with the notice package soliciting the scholarship applications from students/professionals. Dr. Malla said that it will be better if the Society can decide to provide at least two student scholarships at the upcoming conference.

Item# 8. 5th Annual Conference (Updates & Planning) to be held at Holiday Inn, Leesburg, VA on May 26-27, 2012 – Dr. R. Malla

Dr. Malla informed that date (May 26-27, 2012) has been fixed for the 5th Annual Conference of the Society. The Local Chapter has decided the venue with support from Central committee. He requested all the attendees to bring as many people as possible. The proposed budget prepared by J. Ghimire shows around \$10,000 for the Conference. He also informed that CAN USA will be joining us during the conference. Dr. Bishnu Phuyal acknowledged that it is a great effort by the DC Chapter and he extended his thanks to all who are involved.

Item# 9. ASNEng Election 2012- Dr. P. Pant/Dr. R. Malla

Dr. Malla informed that Nomination and Election Committee has been formed and Dr. Prahlad Pant is leading the Committee. The committee is in its full action and it will bring the call for nominations shortly for ASNEng's 2012 election. He thanked Dr. Rajendra Shrestha, Dr. Bishnu Phuyal and J. Ghimire for their efforts to nominate members of the Nomination and Election Committee.

Item#10. Update on Local Chapters :

Greater Washington D.C. – J. Ghimire provided following updates:

- Summer picnic was very successful with attendance of 125 people
- Several Meetings are being held at the local level
- Will conduct election prior to the ASNEng 5th Annual Conference

(i) Greater Houston, TX – R. Shrestha, Ph.D.;

Dr. Shrestha informed that they are working on the formation of the Local Chapter  
Also the Picnic held in Houston was very successful.

(ii) Greater Chicago, IL – B. Phuyal, Ph.D./A. Sharma.

Dr. Bishnu Phuyal request some time to work on the formation of the Local Chapter

(iii) Greater Pheonix, AZ – Dr. A. Adhikari, B. Adhikari, and Pradeep Karna. (iv) Los Angeles, CA;  
None to report

(v) San Francisco, CA;

(vi) Others

Dr. Upendra Karna is currently working on to establish NJ/NY Chapter of ASNEng

Item#11: Various Committee Reports & Change/renew leaderships of the committees:

(i) *Award, Grants & Scholarships Committee (Chair - Ankur Sharma)*

Dr. Phuyal stated that he and Mr. Ankur Sharma will work closely to solicit the application for scholarships.

(ii) *Membership Recruitment & Outreach Committee: (Chair: Bishnu Phuyal, Ph.D. )*

Dr. Phuyal indicated that he will be communicating with Darshan Rauniyar and request him to join the Society.

Dr. Phuyal said that he is constantly requesting several members to join the Society. He also said that the ANMA-NASeA Conference would be the best place for membership drive.

(iii) *Programs Committee: (Chair- Rishi Baral, P.E.)*

Absent

(iv) *Newsletter/Publication Committee: (Chair – Prakash Shrestha, P.E.)*

Absent. Ms. Samana Ghimire has provided the updates to the President via email.

(v) *Bylaws Amendment & Membership Standard Committee: Chair – Rajendra Shrestha, Ph.D.*

Dr. Shrestha had sent an email to solicit the amendments to Bylaws and he received two responses. He said that he will continue to work on the amendments as required.

(vi) *Website/Database Committee: ( Chair – Sanjaya Gajurel, Ph.D.)*

Mr. Pujan Joshi provided following updates on behalf of the Committee

- Password Access Membership Profiles now been developed and tested
- Will send the notice about the Member Profile to the ASNEngr members shortly.

*(vii) Technical Committee: (Chair – Open./Vice Chair: Kanhaiya Kayastha, P.E.,S.E.)*  
Mr. Kayastha briefed on the updates he had from Nepal:

*(viii) Membership Review committee: Officers*  
Ongoing

*(ix) Nepal Liaison Committee: (Chair – Sagar Onta, P.E.)*  
Mr. Sagar Onta informed that members in Nepal are interested to establish NGO and use their membership dues for application process. Dr. Rmaesh Malla suggested that NGO would not be the part of ASNEngr due to several possible complications. Mr. Kanhaiya Kayastha emphasized that there should be legal entity in Nepal for ASNEngr to carry out its activities over there. Mr. Onta will continue to communicate with members in Nepal.

*(x) Liaison Committee: (Chair – Upendra Karna, Dr. Eng., P.E.)*  
Dr. Karna said that he is in touch with HealthCare.Org. He is hopeful that this connection will lead to fruitful outcome.

*(xi) Nomination/Election Committee:*  
Dr. Prahlad Pant has accepted to Chair the Committee. Dr. Pant has been helping the Society through the this Committee at every elections to date.

Item#12. Establishing Student Member Committee of ASNEngr  
To be discussed in the Conference

13. PDHs through American Society of Nepalese Engineers  
To be continued to next meeting.

Item#14: Old business:  
No old business is recorded.

Item#15. New Business

- I. Dr. Bishnu Phuyal requested if the Society could hold "Blood Drive Program" at its Conference in Leesburg, VA. J. Ghimire to communicate with the Local Chapter and respond Dr. Phuyal.
- II. Dr. Malla suggested that the Society should get permit for "Copy Right of Intellectual Property of the Society". He will seek help from Mr. Kul Mani Acharya for researching on it.

Item#16. Next Meeting – Sunday, April 22, 2012, 9:00 PM EST  
The next BoD Meeting is scheduled on Sunday, April 22, 2012, 9:00 PM EST

Item#19. Adjournment—The meeting was adjourned at 10:41

**ASNEngr**

**American Society of Nepalese Engineers**

Founded 2007  
<http://www.ASNEngr.org>

[info@ASNEngr.org](mailto:info@ASNEngr.org)

Respectfully Submitted by:  
Jagannath Ghimire, P.E.  
General Secretary  
American Society of Nepalese Engineers (ASNEngr)  
Date: February 22, 2012

**Teleconference Meeting of Board of Directors (BOD)**

**Sunday, February 19, 2012**  
**9:00 PM - 10:30 PM (EST, U.S.A.)**  
**Dial in Tel# (605) 475-3200**  
**Participant Access Code: 911483#**

**AGENDA**

- 1: Meeting Call to Order: Ramesh B. Malla, Ph.D., President
- 2: Self Introduction of Meeting Attendees: All
- 3: Review and Approval of December 18, 2011 BOD Meeting minutes.
- 4: President's Report: Summary Updates on ASNEng activities – Dr. R. Malla
- 5: Other officers' reports (Vice President: Rajendra Shrestha, Ph.D.; General Secretary: Jagannath Ghimire, P.E., Joint Secretary: Pradeep Khanal, Information Secretary: Pujan Joshi; and Treasurer: Smarika Paudel Sitaula)
- 6: Membership Renewals for 2011 and 2012
- 7: Awards, Grants and Scholarship fund raising and others – All
- 8: 5th Annual Conference (Updates & Planning) to be held at Holiday Inn, Leesburg, VA on May 26-27, 2012 – Dr. R. Malla
- 9: ASNEng Election 2012- Dr. P. Pant/Dr. R. Malla
- 10: Update on Local Chapters :
  - a. Greater Washington D.C. – Y. Budhathoki, P.E.
  - b. New prospective chapters:
    - (i) Greater Houston, TX – R. Shrestha, Ph.D.; (ii) Greater Chicago, IL – B. Phuyal, Ph.D./A. Sharma. (iii) Greater Phoenix, AZ – Dr. A. Adhikari, B. Adhikari, and Pradeep Karna. (iv) Los Angeles, CA; (v) San Francisco, CA; (vi) Others
- 11: Various Committee Reports & Change/renew leaderships of the committees:
  - (i) *Award, Grants & Scholarships Committee –Chair - Ankur Sharma*
  - (ii) *Membership Recruitment & Outreach Committee - Bishnu Phuyal, Ph.D.*
  - (iii) *Programs Committee: Chair – Rishi Baral , P.E.*
  - (iv) *Newsletter/Publication Committee: Chair – Prakash Shrestha, P.E.*
  - (v) *Bylaws Amendment & Membership Standard Comm.: Chair – R. Shrestha, Ph.D.*
  - (vi) *Website/Database Committee: Chair – Sanjaya Gajurel, PhD*
  - (vii) *Technical Committee: Chair – Open./Vice Chair: K. Kayastha, P.E., S.E.*
  - (viii) *Membership Review committee: Officers*
  - (ix) *Nepal Liaison Committee: Chair – Sagar Onta, P.E.*
  - (x) *Liaison Committee: Chair – Upendra Karna, Dr. Eng., P.E.*
  - (xi) *Nomination/Election Committee: Dr. Prahlad Pant*
12. Establishing Student Member Committee of ASNEng
13. PDHs through American Society of Nepalese Engineers
- 14: Old business:
15. New Business
16. Next Meeting – Sunday, April 22, 2012, 9AM EST
17. Adjournment