

**Executive Committee and  
Board of Directors**

**Executive Committee:**

**President:**

Ramesh B. Malla, Ph.D. (CT)

**Vice President:**

Rajendra K. Shrestha, Ph.D. (TX)

**General Secretary:**

Jagannath Ghimire (MD)

**Joint Secretary:**

Pradeep Khanal (CA)

**Information Secretary:**

Pujan Joshi (CT)

**Treasurer:**

Smarika Paudel Sitaula (IL)

**Members-at-Large:**

Kul Mani Acharya (MD)

Sanjaya Gajurel, Ph.D.(OH)

Upendra Karna, Dr. Eng, P.E. (NJ)

Sagar Onta, P.E (MB, Canada)

Prakash Shrestha , P.E.(TX)

**Board of Directors:**

Ramesh B. Malla, Ph.D. (CT) -- Chair

Dabit Acharya (OH)

Kul Mani Acharya (MD)

Ambika Adhikari, Dr. Des., AICP (AZ)

Rajesh Bajracharya (ON, Canada)

Rishi Baral, P.E (VA)

Yubaraj Budhathoki, P.E. (VA)

Komal Dutta (IL)

Sanjaya Gajurel, Ph.D. (OH)

Jagannath Ghimire, P.E. (MD)

Samana Ghimire (CA)

Pujan Joshi (CT)

Bimal Karki, P.E.(SC)

Pradeep Karna (AZ)

Upendra Karna, D.Eng.,PE, (NJ)

Kanhaiya Kayastha, S.E., P.E. (CA)

Shyam KC, Ph.D.(D.C.)

Pradeep Khanal (CA)

Prakash Khanal (MD)

Rajendra Khatiwada (KY)

Naresh Koirala, P.E. (BC, Canada)

Prakash B Malla, Ph.D. (GA)

Sagar Onta, P.E., (MB, Canada)

Bishnu Phuyal, Ph.D. (IL)

Pratibha C. Phuyal , (IL)

Pranav D. Shah, Ph.D. (NY)

Manish Shakya (SC)

Ankur Sharma (IL)

Shyam Sharma, Ph.D., P.E. (OR)

Prakash Shrestha, P.E. (TX)

Rajendra Shrestha, P.E (FL)

Rajendra K. Shrestha, Ph.D. (TX)

Smarika Paudel Sitaula (IL)

*American Society of Nepalese Engineers (ASNEng) - a non-profit organization with IRS 501 (c) (3) tax exempt status – aims at providing a platform for Nepalese, and their friends, in engineering and closely related scientific and technical areas to come together, exchange ideas, and support each other for their and the larger society's common good. The Society also strives at promoting engineering and technological advancement in Nepal.*

**Teleconference Meeting of Board of Directors (BOD)**  
**Sunday, December 18, 2011 9:00 PM (EDT)**

**Minutes of Teleconference Meeting of Board of Directors (BOD)**

**Meeting attendees:** Yubaraj Budhathoki, Sanjay Gajurel, Jagannath Ghimire (General Secretary), Bimal Karki, Upendra Karna, Pradeep Khanal (Joint Secretary), Ramesh B. Malla, (President), Bishnu Phuyal, Pranav D. Shah, Manish Shakya, Ankur Sharma, Shyam Sharma, Rajendra Shrestha (TX)

**Absent by notice:** Ambika Adhikari, Rishi Baral, Pujan Joshi, Kanhaiya Kayastha, Sagar Onta, Rajendra Shrestha (FL)

The Board of Directors (BOD) & Chairs of various Committees of American Society of Nepalese Engineers (ASNEng) held the teleconference meeting on Sunday, December 18, 2011.

Item#1: Meeting Call to Order

Ramesh Malla, Ph.D., President of the Society, called the meeting to order at 9:09 PM (EST).

Item#2: Self Introduction of Meeting Attendees

The attendees (Board of Directors and the Executive Committee) gave brief introduction including their state of residence.

Item#3: Review and Approval of October 9, 2011 BOD Meeting minutes

Dr. Upendra Karna moved the motion to approve the meeting minutes and Mr. Dr. Rajendra Shrestha seconded it. The attendees approved the October 9, 2011 BOD Meeting Minutes unanimously pending minor corrections.

Item#4: President's Report: Summary Updates on ASNEng activities – Dr. Malla

Dr. Malla provided updates on various activities of the Society, including the following:

- Presentation at NRN Conference in Nepal by Dr. Rajendra Shrestha & Mr. Kanhaiya Kayastha
- Earthquake Preparedness and Disaster Relief in Nepal - Position Paper
- Organization Committee for 5th Annual Conference
- Formation of Nomination/Election Committee

Item#5. Other officers' reports (Vice President: Rajendra Shrestha, Ph.D.; General Secretary: Jagannath Ghimire, P.E., Joint Secretary: Pradeep Khanal, Information Secretary: Pujan Joshi; and Treasurer: Smarika Paudel Sitaula)

Report from Dr. Shrestha (Vice President):

- Picnic in Houston on September 24, 2011
- Participation in NRN Conference in Nepal
- Meeting with USAID Nepal, & US Embassy in Nepal

Report from Jagannath Ghimire (General Secretary)

- Communication with Moria Reddic of UNDP Nepal for Presentation at our Conference/Meeting
- Membership Renewal Notice sent to BODs

Report from Pradeep Khanal (Joint Secretary)

- Processed overall 216 membership applications
- Two new membership applications from Nepal that requires review from Executive Committee
- Five membership applications from Houston pending due to insufficient information
- Two applications are pending as the dues are not received.

Report from Pujan Joshi (Information Secretary)- Absent by Notice

Report from Smarika Paudel Sitaula (Treasurer)- Absent by Notice

Item#6. Membership Renewals for 2011 & 2012.

J. Ghimire to send the notice to BODs and Members for membership renewal for year 201 & 2012.

Item#7. Updates on Joint initiative on Earthquake Preparedness and Disaster Relief in Nepal (with ASNMF and CAN-USA) --Dr. R. Malla

Dr. R. Malla informed that the Committee is still working with the Position Paper.

Item#8. Awards, Grants and Scholarship fund raising and others – All

Mr. Ankur Sharma provided the brief updates on Awards, Grants and Scholarship programs. He emphasized on raising the funds for the grants/scholarships. He also suggested to start to raise the funds from BODs and other members. He added that by contacting the Institutes in Nepal it will be easier to run the scholarship programs.

Item#9. Update: Participation in 5th NRN Global Conference in Nepal and meetings with other institutions/organizations by R. K. Shrestha, Ph.D. and Kanhaiya Kayastha, P.E..

Mr. Kanhaiya Kayastha had provided the summary of the activities in Nepal during the NRN Global Conference in Nepal via email.

Item#10. Planning for 5<sup>th</sup> ASNEngr Annual Conference, Washington, D.C., Summer 2012 --- R. Malla, Ph.D.

Following items were discussed:

- Date: May 27, 2012 to be discussed further.
- Joint Conference with CAN USA/ANMF - Dr. Malla to communicate with these organizations
- Dr. Bishnu Phuyal suggested that we need to ask the Society members which we we like to hold the Conference and Mr. Yubaraj Budhathoki emphasized that we should organize it separately.

Item#11. Formation of 2012 Nomination/Election Committee (chairs and members) and activity timeline  
Dr. Prahlad Pant has accepted to be the Chair of Nomination/Election Committee. Dr. Pant has been the Chair of the Committee during all the past elections.

Item#12. Update on Local Chapters :

Greater Washington D.C. – J. Ghimire/Y. Budhathoki, P.E. -provided following updates:

- Summer Picnic was very successful with attendance of 125 people
- Several Meetings are being held at the local level

- Will conduct election prior to the ASNEng 5th Annual Conference

(i) Greater Houston, TX – R. Shrestha, Ph.D.;

Dr. Shrestha informed that they are working on the formation of the Local Chapter  
Also the Picnic held in Houston was very successful.

(ii) Greater Chicago, IL – B. Phuyal, Ph.D./A. Sharma.

Dr. Bishnu Phuyal request some time to work on the formation of the Local Chapter

(iii) Greater Pheonix, AZ – Dr. A. Adhikari, B. Adhikari, and Pradeep Karna. (iv) Los Angeles, CA;  
N/A

(v) San Francisco, CA; (vi) Others

N/A

Item#13: Various Committee Reports & Change/renew leaderships of the committees:

(i) *Award, Grants & Scholarships Committee (Chair - Ankur Sharma)*

*Mr. Sharma said that the he will develop the Cover for the application package. He emphasized that the Society should maintain good connection with the Institutes in Nepal to initiate Scholars to the Nepali students.*

(ii) *Membership Recruitment & Outreach Committee: (Chair: Bishnu Phuyal, Ph.D. )*

Dr. Phuyal indicated that he will be communicating with Darshan Roniyar and request him to join the Society

(iii) *Programs Committee: (Chair- Rishi Baral, P.E.)*

Mr. Rishi Baral has provided the updates on the Program Committee via email.

(iv) *Newsletter/Publication Committee: (Chair – Prakash Shrestha, P.E.)*

Absent.

(v) *Bylaws Amendment & Membership Standard Committee: Chair – Rajendra Shrestha, Ph.D.*

Dr. Shrestha informed that currently no amendments are pending.

(vi) *Website/Database Committee: ( Chair – Sanjaya Gajurel, Ph.D.)*

Dr. Gajurel informefollowing items:

- Guidelines being published in the website
- Page for DC Chapter is created
- Email account for DC Chapter has been created
- Working on Password Access Membership Profiles

(vii) *Technical Committee: (Chair – Open./Vice Chair: Kanhaiya Kayastha, P.E.,S.E.)*

Absent

(viii) *Membership Review committee: Officers*

Ongoing

(ix) *Nepal Liaison Committee: (Chair – Sagar Onta, P.E.)*

Mr. Sagar Onta has sent the updates of the Committee via email.

*(x) Liaison Committee: (Chair – Upendra Karna, Dr. Eng., P.E.)*

Dr. Karna informed that there is not much updates from him at the moment.

*(xi) Nomination/Election Committee: Ongoing*

Dr. Prahlad Pant has accepted to Char the Committee.

Item#14. Establishing Student Member Committee of ASNEng  
To be continued to next meeting

15. PDHs through American Society of Nepalese Engineers  
To be continued to next meeting.

Item#16: Old business:  
No old business is recorded.

Item#17. New Business  
No new business is recorded.

Item#18. Next Meeting – SundayFebruary 19, 2012, 9:00 PM EST  
The next BoD Meeting is scheduled on February 19, 2012 at 9:00 pm (EST)

Item#19. Adjournment—The meeting was adjourned at 10:38

Respectfully Submitted by:  
Jagannath Ghimire, P.E.  
General Secretary  
American Society of Nepalese Engineers (ASNEng)  
Date: February 18,2012

**Teleconference Meeting of Board of Directors (BOD)**

**Sunday, December 18, 2011  
9:00 PM - 10:30 PM (EST, U.S.A.)  
Dial in Tel# (308) 344-6400  
Participant Access Code: 911483#**

**AGENDA**

- 1: Meeting Call to Order: Ramesh B. Malla, Ph.D., President
- 2: Self Introduction of Meeting Attendees: All
- 3: Review and Approval of October 9, 2011 BOD Meeting minutes.
- 4: President's Report: Summary Updates on ASNEng activities – Dr. R. Malla
- 5: Other officers' reports (Vice President: Rajendra Shrestha, Ph.D.; General Secretary: Jagannath Ghimire, P.E., Joint Secretary: Pradeep Khanal, Information Secretary: Pujan Joshi; and Treasurer: Smarika Paudel Sitaula)
- 6: Membership Renewals for 2011 and 2012
- 7: Updates on Joint initiative on Earthquake Preparedness and Disaster Relief in Nepal (with ASNMF and CAN-USA) --Dr. R. Malla
- 8: Awards, Grants and Scholarship fund raising and others – All
- 10: Update: Participation in 5th NRN Global Conference in Nepal and meetings with other institutions/organizations by R. K. Shrestha, Ph.D. and Kanhaiya Kayastha, P.E..
- 9: Planning for 5<sup>th</sup> ASNEng Annual Conference, Washington, D.C., Summer 2012 --- R. Malla, Ph.D.
- 11: Formation of 2012 Nomination/Election Committee (chairs and members) and activity timeline
- 12: Update on Local Chapters :
  - a. Greater Washington D.C. – Y. Budhathoki, P.E.
  - b. New prospective chapters:
    - (i) Greater Houston, TX – R. Shrestha, Ph.D.; (ii) Greater Chicago, IL – B. Phuyal, Ph.D./A. Sharma. (iii) Greater Phoenix, AZ – Dr. A. Adhikari, B. Adhikari, and Pradeep Karna. (iv) Los Angeles, CA; (v) San Francisco, CA; (vi) Others
- 13: Various Committee Reports & Change/renew leaderships of the committees:
  - (i) *Award, Grants & Scholarships Committee –Chair - Ankur Sharma*
  - (ii) *Membership Recruitment & Outreach Committee - Bishnu Phuyal, Ph.D.*
  - (iii) *Programs Committee: Chair – Rishi Baral , P.E.*
  - (iv) *Newsletter/Publication Committee: Chair – Prakash Shrestha, P.E.*
  - (v) *Bylaws Amendment & Membership Standard Comm.: Chair – R. Shrestha, Ph.D.*
  - (vi) *Website/Database Committee: Chair – Sanjaya Gajurel, PhD*
  - (vii) *Technical Committee: Chair – Open./Vice Chair: K. Kayastha, P.E., S.E.*
  - (viii) *Membership Review committee: Officers*
  - (ix) *Nepal Liaison Committee: Chair – Sagar Onta, P.E.*
  - (x) *Liaison Committee: Chair – Upendra Karna, Dr. Eng., P.E.*
  - (xi) *Nomination/Election Committee: Open*
14. Establishing Student Member Committee of ASNEng
15. PDHs through American Society of Nepalese Engineers
- 16: Old business:
17. New Business
18. Next Meeting – Sunday, February 19, 2012; 9:00 PM
19. Adjournment