

**Executive Committee and
Board of Directors**

Executive Committee:

President:

Ramesh B. Malla, Ph.D. (CT)

Vice President:

Rajendra K. Shrestha, Ph.D. (TX)

General Secretary:

Jagannath Ghimire (MD)

Joint Secretary:

Pradeep Khanal (CA)

Information Secretary:

Pujan Joshi (CT)

Treasurer:

Smarika Paudel Sitaula (IL)

Members-at-Large:

Kul Mani Acharya (MD)

Sanjaya Gajurel, Ph.D.(OH)

Uendra Karna, Dr. Eng, P.E. (NJ)

Sagar Onta, P.E (MB, Canada)

Prakash Shrestha , P.E.(TX)

Board of Directors:

Ramesh B. Malla, Ph.D. (CT) -- Chair

Dabit Acharya (OH)

Kul Mani Acharya (MD)

Ambika Adhikari, Dr. Des., AICP (AZ)

Rajesh Bajracharya (ON, Canada)

Rishi Baral, P.E (VA)

Yubaraj Budhathoki, P.E. (VA)

Komal Dutta (IL)

Sanjaya Gajurel, Ph.D. (OH)

Jagannath Ghimire, P.E. (MD)

Samana Ghimire (CA)

Pujan Joshi (CT)

Bimal Karki, P.E.(SC)

Pradeep Karna (AZ)

Uendra Karna, D.Eng.,PE, (NJ)

Kanhaiya Kayastha, S.E., P.E. (CA)

Shyam KC, Ph.D.(D.C.)

Pradeep Khanal (CA)

Prakash Khanal (MD)

Rajendra Khatiwada (KY)

Naresh Koirala, P.E. (BC, Canada)

Prakash B Malla, Ph.D. (GA)

Sagar Onta, P.E., (MB, Canada)

Bishnu Phuyal, Ph.D. (IL)

Pratibha C. Phuyal , (IL)

Pranav D. Shah, Ph.D. (NY)

Manish Shakya (SC)

Ankur Sharma (IL)

Shyam Sharma, Ph.D., P.E. (OR)

Prakash Shrestha, P.E. (TX)

Rajendra Shrestha, P.E (FL)

Rajendra K. Shrestha, Ph.D. (TX)

Smarika Paudel Sitaula (IL)

American Society of Nepalese Engineers (ASNEng) - a non-profit organization with IRS 501 (c) (3) tax exempt status – aims at providing a platform for Nepalese, and their friends, in engineering and closely related scientific and technical areas to come together, exchange ideas, and support each other for their and the larger society's common good. The Society also strives at promoting engineering and technological advancement in Nepal.

Teleconference Meeting of Board of Directors (BOD)
Sunday, August 7, 2011 9:00 PM (EDT)

Minutes of Teleconference Meeting of Board of Directors (BOD)

Meeting attendees: Dabit Acharya, Yubaraj Budhathoki, Jagannath Ghimire (General Secretary), Samana Ghimire, Pujan Joshi (Information Secretary), Uendra Karna, Kanhaiya Kayastha, Naresh Koirala, Pradeep Khanal (Joint Secretary), Ramesh B. Malla, (President), Sagar Onta, Pranav D. Shah, Ankur Sharma, Shyam Sharma, Prakash Shrestha, Rajendra Shrestha, TX (Vice President), Rajendra Shrestha (FL)

Absent by notice: Bimal Karki, Prakash Khanal, Prakash Malla, Bishnu Phuyal, Manish Shakya

The Board of Directors (BOD) & Chairs of various Committees of American Society of Nepalese Engineers (ASNEng) held the teleconference meeting on Sunday, August 7, 2011.

Item#1: Meeting Call to Order

Ramesh Malla, Ph.D., President of the Society, called the meeting to order at 9:07 PM (EST).

Item#2: Self Introduction of Meeting Attendees

The attendees (Board of Directors and the Executive Committee) gave brief introduction including their state of residence.

Item#3: Review and Approval of May 1, 2011 BOD Meeting minutes

Dr. Uendra Karna tabled the motion with incorporation of Mr. Sagar Onta's comments and Mr. Kanhaiya Kayastha seconded it. The attendees thereby approved the May 1, 2011 BOD Meeting Minutes unanimously.

Item#4: President's Report: Summary Updates on ASNEng activities – Dr. Malla

Dr. Malla provided updates on various activities of the Society, including the following:

- Application for formation of Washington D.C. Chapter of ASNEng by Engineers and Engineering related professionals from Greater D.C. area
- Annual Conference in Houston - a success story (Financial Surplus, Great Hospitality, Technically sound presentations, etc.)
- Joint Earthquake presentation in NRN Annual Conference in Nepal, Oct. 12 - 14
- Session in NASEA/ANMA Convention
- Second Newsletter
- Joint ANMF/ASNEng/CAN-USA Initiative on Earthquake Preparedness and Disaster Relief in Nepal.

Item#5. Other officers' reports (Vice President: Rajendra Shrestha, Ph.D.; General Secretary: Jagannath Ghimire, P.E., Joint Secretary: Pradeep Khanal, Information Secretary: Pujan Joshi; and Treasurer: Smarika Paudel Sitaula)

Report from Dr. Shrestha (Vice President): Following are the updates from Dr. Shrestha:

- Annual Conference in Houston held on July 9-10
- Dr. Shrestha expressed his sincere thanks to local organizing committee and BoD.

Report from Dr. Shrestha Contd...

- Prepared the database for new applications/attendees (80 Attendees and 20 new membership applications!)
- Houston Conference was financially strong as it provided around \$1800 surplus to the Society.
- Newsletter

Report from Jagannath Ghimire (General Secretary)

- Prepared Financial Summary for Annual Conference held in Houston.
- Coordinating with Washington D.C. Chapter for future activities.
-

Report from Pradeep Khanal (Joint Secretary)

- Several new Membership Applications received
- 190 Membership Applications approved to-date
- Mr. Khanal thanked the local organizers for successful Annual Conference in Houston, Texas.

Report from Pujan Joshi (Information Secretary)

- One email can be provided to each Chapter
- One Webpage can be provided to each Local Chapter
- 48 new applications arrived in the database
- Database access will be provided to the General and Joint Secretary.
- Problems encountered during online application were addressed

Report from Smarika Poudel (Treasurer)

Ms. Sitaula was absent. Mr. Jagannath Ghimire, General secretary updated the financial activities of the Society.

Mr. Sagar Onta highlighted that Institutional guidelines and lesson learned from the Conferences should be prepared.

Item#6. Post conference report on 2011 ASNEng/CAN-USA Annual Conference and Meetings

- Attendees of the meeting thanked the local organizers for holding successful Annual Conference of the Society.

Item#7. Local Chapters: Voting on the Greater Washington D.C. Chapter of ASNEng

Total of 19 "yes" votes were received from email. The application for formation of Washington D.C. Chapter of ASNEng was approved.

Item#8. Vote for 2012 ASNEng Annual Conference Venue: Mr. Naresh Koirala, Dr. Upendra Karna and all other attendees participated in the open discussion on this topic. One of the main concerns associated to 2012 Annual Conference was financial liability. It was made clear that the Society itself was liable for the financial matters as the local chapter is only the medium to carry out the functions decided by the Society. The BOD voting approved the bid application made by the Washington D.C. Chapter of ASNEng to host the 2012 Annual Conference of American Society of Nepalese Engineers (ASNEng)

Item#9: Formation of Student Council of ASNEng

- This idea was put forward by Mr. Jagannath Ghimire, General Secretary of the Society. Mr. Prakash Shrestha, Dr. Upendra Karna, and Mr. Naresh Koirala participated actively on the discussion. It was decided that the discussion be continued on the next BoD meeting.

Item#10. Scholarships: Request for Scholarship from Nepali Students Association of University of Houston Clear Lake, Texas

The meeting decided that the Executive Committee to decide on this matter. The Executive Committee to coordinate with Awards, Grants & Scholarships Committee.

Item#11: Upcoming Events:

- I. Membership Drive/Summer Picnic in Washington D.C
- II. Sessions at the NRN Global Conference, Kathmandu, Nepal, Oct 2011
- III. Session at the 2011 ANMA/NASeA Convention in September, Atlanta, GA

Mr. Prakash Shrestha emphasized to hold picnic forming Greater Triangle in Texas.

Item#12: Various Committee Reports & Change/renew leaderships of the committees:

(i) Award, Grants & Scholarships Committee –Chair - Ankur Sharma

Absent

(ii) Membership Recruitment & Outreach Committee:– Bishnu Phuyal, Ph.D.

Absent by Notice

(iii) Programs Committee:- Rishi Baral, P.E.

Absent

(iv) Newsletter/Publication Committee: Chair – Prakash Shrestha, P.E.

Mr. Prakash Shrestha informed that second Newsletter was ready pending final review from Dr. Malla.

Activities after June 2011 will be included in the third Newsletter. Newsletter will be published every 4 months.

(v) Bylaws Amendment & Membership Standard Committee: Chair – Rajendra Shrestha, Ph.D.

No new items.

(vi) Website/Database Committee: Chair – Sanjaya Gajurel, PhD

Absent

(vii) Technical Committee:Chair – Open./Vice Chair: Kanhaiya Kayastha, P.E.,S.E.

Mr. Kanhaiya Kayastha informed that 1st draft of the Position Paper on Earthquake Preparedness was ready and the second one would be ready by September 15 and the Final draft was planned for November 15, 2011.

(viii) Membership Review committee: Officers

N/A

(ix) Nepal Liaison Committee: Chair – Sagar Onta, P.E.

Mr. Sagar Onta informed that NGO is the preferred option in Nepal. He said that he is continuously in touch with Vice Chari Mr. Gopal Shah and Secretary Mr. Bharat Acharya in Nepal.

(x) Liaison Committee: Chair – Upendra Karna, Dr. Eng., P.E.

Dr. Karna discussed about the funding opportunities for Earthquake Preparedness programs through other organizations.

(xi) Nomination/Election Committee: Open
To be decided by December 2011.

Item#13 Checklist for Action Items.

- i) *Establish Scholarships and grants* **Ongoing**
- ii) *International Conference in Nepal in 2011* **Ongoing**
- iii) *Earthquake Preparedness and Disaster Relief Program in Nepal* **Ongoing**

Item#14: Old business

No old business was recorded.

Item#15: New Business

Professional Development Hours (PDH) as put forward by Mr. Prakash Shrestha will be studied for feasibility and continued to be discussed in the next meeting.

Item#167 Next Meeting – The next meeting is scheduled on Sunday, October 9, 2011

Item#17: Adjournment

The meeting was adjourned at 11:02 PM EST

Respectfully Submitted by:

Jagannath Ghimire, P.E.

General Secretary

American Society of Nepalese Engineers (ASNEngr)

Date: September 21, 2011

Teleconference Meeting of Board of Directors (BOD)

Sunday, August 7, 2011; 9:00 PM - 10:30 PM (EST)

Dial in Tel# (308) 344-6400

Participant Access Code: 911483#

Agenda

- 1: Meeting Call to Order: Ramesh Malla, Ph.D., President
- 2: Self Introduction of Meeting Attendees: All
3. Review and Approval of May 1 2011 BOD Meeting minutes.
4. President's Report: Summary Updates on ASNEng activities – Dr. Malla
5. Other officers' reports (Vice President: Rajendra Shrestha, Ph.D.; General Secretary: Jagannath Ghimire, P.E., Joint Secretary: Pradeep Khanal, Information Secretary: Pujan Joshi; and Treasurer: Smarika Paudel Sitaula)
6. Post conference report on 2011 ASNEng/CAN-USA Annual Conference and Meetings
7. Local Chapters: Voting on the Greater Washington D.C. Chapter of ASNEng
8. Vote for 2012 ASNEng Annual Conference Venue
9. Formingation of Student Council of ASNEng
10. Scholarships: Request for Scholarship from Nepali Students of University of Houston Clearlake, Texas
11. Upcoming Events:
 - IV. Membership Drive/Summer Picnic in Washington D.C
 - V. Sessions at the NRN Global Conference, Kathmandu, Nepal, Oct 2011
 - VI. Session at the 2011 ANMA/NASeA Convention in September, Atlanta, GA
- 12: Various Committee Reports & Change/renew leaderships of the committees:
 - (i) *Award, Grants & Scholarships Committee –Chair - Ankur Sharma*
 - (ii) *Membership Recruitment & Outreach Committee:– Bishnu Phuyal, Ph.D.*
 - (iii) *Programs Committee: Chair – Rishi Baral , P.E.*
 - (iv) *Newsletter/Publication Committee: Chair – Prakash Shrestha, P.E.*
 - (v) *Bylaws Amendment & Membership Standard Committee: Chair – Rajendra Shrestha, Ph.D.*
 - (vi) *Website/Database Committee: Chair – Sanjaya Gajurel, PhD*
 - (vii) *Technical Committee:Chair – Open./Vice Chair: Kanhaiya Kayastha, P.E.,S.E.*
 - (viii) *Membership Review committee: Officers*
 - (ix) *Nepal Liaison Committee: Chair – Sagar Onta, P.E.*
 - (x) *Liaison Committee: Chair – Uendra Karna, Dr. Eng., P.E.*
 - (xi) *Nomination/Election Committee: Open*
13. Checklist for Action Items.
 - i) *Establish Scholarships and grants*
 - ii) *International Conference in Nepal in October 2011*
 - iii) *Earthquake Preparedness and Disaster Relief Program in Nepal*
- 14: Old business:
15. New Business
16. Next Meeting – Sunday, October 9, 2011
17. Adjournment